



# TOWN OF MADAWASKA

328 St. Thomas Street, Suite 101, Madawaska, Maine 04756-1299  
Tel — (207) 728-6351 • Fax — (207) 728-3611

## Madawaska Board of Selectmen Meeting Minutes

Monday January 23, 2017

5:15 PM

### Madawaska Town Office Council Chambers

**SELECTMEN PRESENT:** Brian Thibeault; Chairman, Donald Chasse, Chad Carter, Denise Duperre

**TOWN MANAGER:** Ryan D. Pelletier

**RECORDING SECRETARY:** Sarah Pelletier

**OTHERS PRESENT:** Dana Gendreau, David Spooner (NMDC), Suzie Paradis, Paul Lausier, Daniel Daigle, Jackie Soucy, Claudette Daigle, Richard and Ann Cayer, Theresa Dionne, Yolande J. Cyr, Gerald Ouellette

Chairman Brian Thibeault called the meeting to order at 5:15 p.m. and the following quorum was established: Donald Chasse, Chad Carter and Denise Duperre.

**Article 1** To consider the meeting minutes of December 20 and December 22, 2016.

**Time 5:16 p.m.**

**Don Chasse motions to approve the December 20 and December 22, 2016 Minutes as presented; Chad Carter seconds the motion. All Selectmen are in favor and the motion carries.**

**Article 2** To consider the Treasurer Warrant(s).

**Time 5:16 p.m.**

**Donald Chasse motions to accept the Treasurer's Warrant; Chad Carter seconds the motion. All the Selectmen are in favor and the motion carries.**

**Article 3** To consider a period of public participation.

There was no public participation.

**Article 4** To consider adjustments to the agenda.

There are no adjustments to the agenda at this time.

**Time 5:17 p.m.**

**Chad Carter motions to enter into Executive Session; Denise Duperre seconds the motion. All Board members are in favor and the motion carries.**

**Time 6:17 p.m.**

**Chad Carter motions to exit Executive session; Denise Duperre seconds the motion. All Board members are in favor and the motion carries.**

**Article 5** To consider an executive session to discuss a loan request from the UDAG Loan Program.

**Time 6:16 p.m.**

**Donald Chasse motions to approve the \$50,000.00 UDAG loan to *Border Town*. (They want to develop a business in this community and it will be at the former Robert's Jewelry store. Northern Maine Development Commission will administer that loan on behalf of the Town. Denise Duperre seconds the motion. All Board members are in favor and the motion carries.**

**Article 6** To consider an executive session to discuss the Town Manager's employment (Title 1 §405(6)(A)(1).

**Time 6:17 p.m.**

**Donald Chasse motions to approve the employment agreement with the current Town Manager, Ryan D. Pelletier, for a three year contract, beginning July 1, 2017; Chad Carter seconds the motion. All Board members are in favor and the motion carries.**

**Article 7** To consider two (2) requests for UDAG Marketing Grants.

**Time 6:23 p.m.**

**Chad Carter motions to approve the UDAG Marketing Grant to Daniel Daigle of *The Other Maine*; Denise Duperre seconds the motion. All Board members are in favor and the motion carries.**

**Time 6:24 p.m.**

**Chad Carter motions to table the Marketing Grant application to Pedal Products (because of lack of representation); Denise Duperre seconds the motion. All Board members are in favor and the motion carries.**

**Article 8** To consider the statement of revenues and expenditures for the month ending December 31, 2016.

**Time 6:29 p.m.**

**Donald Chasse motions to approve the format and the Statement of Revenue and Expenditures presented by Finance Director, Dana Gendreau; Chad Carter seconds the motion. All Board members are in favor and the motion carries.**

**Article 9** To consider a request from the Madawaska Police Department to utilize Asset Forfeiture Reserve funds to pay for training and establish a regional crime scene investigation program.

**Time 6:34 p.m.**

**Chad Carter motions to authorize the Police Department to utilize Asset Forfeiture Reserve funds to pay for training and establish a regional crime scene investigation program ; Donald Chasse seconds the motion. All Board members are in favor and the motion carries.**

**Article 10** To consider a resignation of a reserve Police Officer.

**Time 6:36 p.m.**

**Donald Chasse motions to accept the resignation of Reserve Police Officer, Dana Thibeault; Chad Carter seconds the motion. All Board members are in favor and the motion carries.**

**Article 11** To consider a resignation from the Finance Committee.

**Time 6:38 p.m.**

**Chad Carter motions to accept the resignation of Paul Gendreau from the Finance Committee; Denise Duperre seconds the motion. All Board members are in favor and the motion carries.**

**Article 12** To consider a resignation from the Charter Commission.

**Time 6:39 p.m.**

**Donald Chasse motions to accept the resignation of Elaine Clavette from the Charter Commission; Denise Duperre seconds the motion. All Board members are in favor and the motion carries.**

**Article 13** To consider the following property tax abatements:

- **Elaine Selfridge (Hermance Cyr)**
- **Armand Cote**

Town Manager, Ryan D. Pelletier, and Finance Director, Dana Gendreau recommend the two abatement applications.

**Time 6:40 p.m.**

**Chad Carter motions to approve the applications for property tax abatements to Elaine Selfridge (Hermance Cyr) and Armand Cote; Denise Duperre seconds the motion. All Board members are in favor and the motion carries.**

**Article 14** To consider the Safety Complex Building Meeting Room Usage Fees.

Town Manager, Ryan D. Pelletier, recommends to double the rates. Brian Thibeault would like the rates to cover the cost of maintaining the meeting room and would like to review the values with the Ambulance Department Supervisor, Dan Chasse. The Town Manager will develop a proposal and bring it back to the Board at a later date.

**Article 15** To consider a request for additional discounted rates for the community gym for senior citizens and partner law enforcement agencies.

**Time 6:52 p.m.**

**Denise Duperre motions to change the membership rates for 55-64 years old at \$30.00 a month and 65 years and older, for Free; Chad Carter seconds the motion. All Board members are in favor and the motion carries.**

**Article 16** To consider the policy currently used by the Madawaska Police Department in determining street light closures.

Town Manager, Ryan D. Pelletier, recommends using the list procedures designed to determine which streetlights can be deactivated without causing a safety concern.

**Time 6:56 p.m.**

**The Selectmen have agreed by consensus to use this list of procedures.**

**Article 17** To consider a request for a street light for 7<sup>th</sup> Avenue.

**Time 6:59 p.m.**

**Chad Carter motions to approve the request for a street light on 7<sup>th</sup> Avenue, Pole #50910; Denise Duperre seconds the motion. The Board members are all in favor and the motion carries.**

**Article 18** To select two board members to serve on the negotiations team for the Police Association contract review.

**Time 6:59 p.m.**

**Chad Carter motions that Brian Thibeault and Donald Chasse serve on the negotiation team for the Police Association contract review; Denise Duperre seconds the motion. The Board members are all in favor and the motion carries.**

**Article 19** To consider discussion regarding the future needs of cemeteries in the community.

Discussion took place on the need for more cemetery space. The Town Manager wants to encourage local churches to form a committee and will reach out to the local churches to initiate the process.

**Article 20** To discuss the 2017-2018 budget development process.

**Discussion took place about starting the budget development process during the first part of February.**

**Article 21** To consider confirmation of the Town Manager's nomination of Wastewater Pollution Control Superintendent.

**Time 7:06 p.m.**

**Denise Duperre motions to accept the Town Manager's nomination for Mark Madore to fill in the position of Superintendent at Wastewater Pollution Control, effective February 6, 2017; Chad Carter seconds the motion. All Board members are in favor and the motion carries.**

**Article 22** To consider any other business before the Board of Selectmen.

-The next Board of Selectmen/Budget meeting will be held on February 13, 2017.

-Selectman, Donald Chasse, suggests that the Board create a sentiment/proclamation in honor of the Madawaska Middle/High School Band.

Town Manager, Ryan D. Pelletier, presents the Board members with a summary of action items taken by the Town Manager and staff since the last report of November 14, 2016.

-Selectman, Donald Chasse, updates the Selectman on the last School Budget Meeting .

**Article 23** To consider an executive session to discuss the vacant positions on the Town Finance Committee & Charter Commission (Title 1 §405(6)(A)(1).

**Chad Carter motions to enter into Executive session at 7:25 p.m.; Denise Duperre seconds the motion. All Board members are in favor and the motion carries.**

**Denise Duperre motions to exit Executive session at 7:49 p.m.; Donald Chasse seconds the motion. All Board members are in favor and the motion carries.**

No post-executive action was made.

## **ADJOURNMENT**

**Donald Chasse motions to adjourn at 7:50 p.m.; Chad Carter seconds the motion. All Board members are in favor and the motion carries.**