Madawaska Board of Selectmen Meeting Minutes

Tuesday, December 20, 2016

5:15 PM

Madawaska Town Office Council Chambers

SELECTMEN PRESENT: Brian Thibeault; Chairman, Donald Chasse, Chad Carter, Denise Duperre

TOWN MANAGER: Ryan D. Pelletier

RECORDING SECRETARY: Sarah Pelletier

OTHERS PRESENT: Richard and Ann Cayer, Dana Gendreau, Paul Lausier, Paul Chasse

Chairman Brian Thibeault called the meeting to order at 5:15 p.m. and the following quorum was established: Donald Chasse, Chad Carter and Denise Duperre.

Article 1 To consider the meeting minutes of November 14 & November 28, 2016

Time 5:17 p.m.

Chad Carter motions to approve the November 14 and November 28, 2016 Minutes after a grammar correction and a brief summary on Article 6 of the November 28 Minutes; Denise Duperre seconds the motion. All Board members are in favor and the motion carries.

Article 2 To consider the Treasurer Warrant(s).

Time 5:17 p.m.

Denise Duperre motions to approve the Treasurer's Warrant; Donald Chasse seconds the motion. All Board members are in favor and the motion carries.

Article 3 To consider a period of public participation.

There was no public participation.

Article 4 To consider adjustments to the agenda.

No adjustments were made to the Agenda.

Article 5 To consider appointments to the following committees:

- Airport Authority

Town Manager, Ryan D. Pelletier, recommends Jason Dionne to fill in the vacant seat on the Airport Authority Committee.

Time 5:19 p.m.

Donald Chasse motions to accept the Town Manager's recommendation for Jason Dionne to fill in the vacant seat on the Airport Authority Committee; Chad Carter seconds the motion. Three Selectmen are in favor and Denise Duperre abstains from the voting because of a conflict of interest.

- Valley Recycling

Donald Chasse motions to accept the Town Manager's recommendation for Dana Gendreau to fill in the vacant seat on the Valley Recycling Committee; Chad Carter seconds the motion. All Board members are in favor and the motion carries.

- Charter Commission

Town Manager, Ryan D. Pelletier, recommends Elaine Clavette, Peter Clavette and Andrew Dube as members of the Charter Commission.

Donald Chasse motions to accept the Town Manager's recommendation for Elaine Clavette, Peter Clavette and Andrew Dube to fill the vacant seats on the Charter Commission Committee; Chad Carter seconds the motion. All Board members are in favor and the motion carries.

- Planning Board

Town Manager, Ryan D. Pelletier, recommends Mike Morin to fill the vacant seat on the Planning Board.

Chad Carter motions to accept the Town Manager's recommendation for Mike Morin to fill in the vacant seat on the Planning Board; Donald Chasse seconds the motion. All Board members are in favor and the motion carries.

Article 6 To consider the following applications for abatement of property taxes & sewer:

- Ghislain Levesque/Estate of Wilfred Levesque
- Robert Corey
- Tree Growth Abatements
- Joseph & Diane LaChance
- Jacqueline Ritz
- Dwayn E. Plourde
- David Morin, Gateway LLC
- Roland Albert (sewer)

Time 5:18 p.m.

Chad Carter motions to accept the abatement applications submitted by Ghislain Levesque/Estate of Wilfred Levesque, Tree Growth Abatements, Joseph & Diane LaChance, Jacqueline Ritz, Dwayn E. Plourde, David Morin, Gateway LLC, and Roland Albert; Donald Chasse seconds the motion. All Board members are in favor and the motion carries.

Donald Chasse motions to deny Robert Corey Sr.'s abatement application upon the Assessor's recommendation; Chad Carter seconds the motion. All Board members are in favor and the motion carries.

Article 7 To consider the employee appreciation policy for the Town of Madawaska.

Time 5:25 p.m.

Chad Carter motions to approve the policy as amended to reflect that the gift certificate choice be from a local business; Denise Duperre seconds the motion. All Board members are in favor and the motion carries.

Article 8 To consider donations of equipment to the Town from the Madawaska Police Association and the Madawaska School Department.

The Selectmen discussed the need for the Town Manager to create a policy regarding donations among departments and/or outside entities. The policy would have to address at what point it would need Selectmen approval versus just Department Heads and/or the Town Manager.

Time 5:30 p.m.

Donald Chasse motions to accept the donation of equipment by the Madawaska School Department to the Police Department; Chad Carter seconds the motion. All Board members are in favor and the motion carries.

Article 9 To consider the appointment of the Hazardous Materials Director.

Time 5:32 p.m.

Denise Duperre accepts Peter Parent's resignation as the Hazardous Materials Director and appoint the Fire Chief's recommendation, Jason Boucher, as the new Director; Chad Carter seconds the motion. All Board members are in favor and the motion carries.

Article 10 To consider supplemental tax bills for properties enrolled in the Town's Tax Increment Financing District.

Time 5:34 p.m.

Chad Carter motions to vote and approve the supplemental tax bills; Donald Chasse seconds the motion. All Board members are in favor and the motion carries.

Article 11 To consider information regarding Recreational Marijuana and Municipal Moratorium Ordinances.

Time 5:40 p.m.

Donald Chasse motions to propose to the voters a six month moratorium regarding Recreation Marijuana by the next town meeting; Chad Carter seconds the motion. After further discussion, all four Selectmen opposed and the motion dissolved.

Article 12 To consider a resignation from the Board of Appeals.

Time 5:41 p.m.

Chad Carter motions to accept the resignation of Thomas Kent from the Board of Appeals, Donald Chasse seconds the motion. All Board members are in favor and the motion carries.

Article 13 To consider a proposal to change the UDAG Loan program guidelines.

Discussion took place on re-examining the UDAG Loan program guidelines such as a shorter moratorium and creating an acceptable interest rate of 1% above prime fixed from the date of closing. No motions were made on this matter.

Article 14 To consider an agreement between the Madawaska Water District and the Town of Madawaska for use of the booster pump station.

Time 5:51 p.m.

Chad Carter motions to accept the agreement set by the Water District that the Town of Madawaska would pay a fee of $1,700.00 to $2,000.00 to cover operational expenses. It would become effective by January 1, 2017 thru December 31, 2017. Denise Duperre seconds the motion. Donald Chasse abstains from voting. Three Selectmen are in favor and the motion carries.

Article 15 To consider discussion regarding traffic lights, street lighting and downtown area improvements.

The Selectmen and the Town Manager had a discussion regarding the need for brighter street lights in

the downtown area, flashing cross walk lights at the K-mart parking Lot/Family Dollar area and at the end of the 11th Avenue and where Mill Street meets Main Street (near Larry Beaulieu's store). The Town Manager, Ryan D. Pelletier, informs the Board members that he would put some pressure on DOT to address these concerns.

Article 16 To consider discussion regarding Notice of Claim served on the Town of Madawaska and several current and former town employees and officials by Richard & Ann Cayer.

Town Manager Ryan D. Pelletier informs the Selectmen that a Notice of Claim has been submitted.

Article 17 To consider any other business before the Board of Selectmen.

The next meeting date was established for January 23, 2017 at 5:15 p.m..

Article 18 To consider an executive session to consider a poverty abatement (Title 36 §841).

Time 6:07 p.m.

Chad Carter motions to enter Executive Session at 6:07 p.m.; Denise Duperre seconds the motion. All Selectmen are in favor and the motion carries.

Article 19 To consider an executive session to discuss the position of Pollution Control Superintendent (Title 1 §405(6)(A)(1).

Article 20 To consider an executive session to discuss the position of Police Chief (Title 1 §405(6)(A)(1).

Donald Chasse motions to exit the Executive Session at 6:48 p.m.; Denise Duperre seconds the motion. All Selectmen are in favor and the motion carries.

No post executive action was taken.

ADJOURNMENT

Denise Duperre motions to adjourn at 7:35 p.m.; Chad Carter seconds the motion. All Selectmen are in favor and the motion carries.