

# TOWN OF MADAWASKA

328 St. Thomas Street, Suite 101, Madawaska, Maine 04756-1299  
Tel — (207) 728-6351 • Fax — (207) 728-3611

## Madawaska Board of Selectmen Meeting Minutes

Monday April 11, 2016 @ 5:15 PM

At the Madawaska Town Office

**SELECTMEN PRESENT:** Brian Thibeault; Chairman, Dave Morin, Vincent Frallicciardi, Chad Carter

**TOWN MANAGER:** Ryan D. Pelletier

**RECORDING SECRETARY:** Sarah Pelletier

**OTHERS PRESENT:** Richard and Anne Cayer, Andrew Dube, Yves Lizotte, Pete Clavette

Chairman Thibeault calls the meeting to order at 5:15p.m. and a quorum of four members is established.

**ARTICLE 1** To consider the meeting minutes of March 28, 2016.

Vincent Frallicciardi motions to approve the March 28, 2016 Minutes; Dave Morin seconds the motion. All the Board members are in favor and the motion carries.

**ARTICLE 2** To consider adjustments to the agenda.

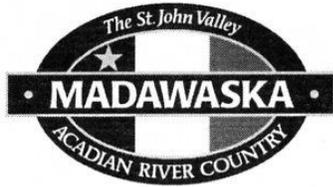
There are no adjustments to the agenda.

**ARTICLE 3** To consider the Treasurer Warrant(s).

Vincent Frallicciardi motions to accept the Treasurer Warrant as presented; Chad Carter seconds the motion. All the Board members are in favor and the motion carries.

**ARTICLE 4** To consider a proposal from Richard & Ann Cayer regarding the development of a private boat landing at Birch Point.

Richard Cayer is requesting the support of the Board of Selectmen for his endeavor in trying to procure a private permanent Boat Landing on his property located near his campground by Birch Point. He plans on welcoming public use of the Boat Landing. The Board members agree that there is a need for a Boat Landing and encouraged Richard Cayer to go through the application process.



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**ARTICLE 5 To consider discussion with the Public Works Director regarding the replacement of the public works pickup truck.**

Public Works Director, Yves Lizotte, discussed the need for a new truck and a sidewalk snow plow for his Department . The current truck has a cracked frame and is in constant need of repairs. Yves has looked into price comparisons on both items. The Town Manager proposed acquiring them through a Municipal Lease. Discussion took place on how this would be funded and the Selectmen discussed wanting more information on options for the purpose of cost savings.

**Dave Morin motions that the Town Manager and Public Works Department Head move forward in looking into the various options and prices on these vehicles; Vincent Frallicciardi seconds the motion. All Board members are in favor and the motion carries.**

**ARTICLE 6 To consider summer paving work and assign a committee to review road inventory with the Public Works Director.**

The Selectmen discussed getting free technical advice from a representative of Soderberg. Once the projects are lined up, it will be put out to bid.

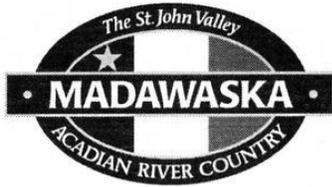
**Vincent Frallicciardi motions to authorize (Selectman) Dave Morin and (Department Head) Yves Lizotte to move forward with the consultant and come back with a proposal; Chad Carter seconds the motion. All Board members are in favor and the motion carries.**

**ARTICLE 7 To consider discussion regarding the location of the electronic community sign.**

The Board members discussed three different locations to place the Town's newly acquired sign. The Selectmen favored the Farmer's Market location. Town Manager, Ryan D. Pelletier, will look into DOT rules and regulation and apply for a permit to place the Sign at one of the proposed locations.

**ARTICLE 8 To consider a proposal for a concept paper for economic development opportunity in Madawaska.**

Sheila Hans is a Cultural Development Consultant and is seeking consideration to write a concept paper that proposes a framework for the planning of a strategy for quality of place, economic development, and revitalization of the town of Madawaska. The "Paper" is intended to chart a course



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of action for the Town to secure funding and investment for planning. This project would be completed by August 2016.

The Selectmen discussed how this project would be funded. Ryan Pelletier proposed pulling 1/3 funding from UDAG, 1/3 from Taxes and 1/3 from Community Development.

Town Manager, Ryan D. Pelletier, would like to look into soliciting private funding to finance this project and would like the support of the Selectmen to authorize him to do so.

**Vincent Frallicciardi motions to authorize Ryan (Town Manager) to Develop a Funding Plan for this project; Chad Carter seconds the motion. All Selectmen are in favor and the motion carries.**

**ARTICLE 9 To consider discussion regarding ATV Parking and/or a “Park & Ride” facility in the community.**

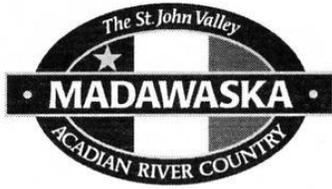
The Selectmen discussed the need for a starting point for ATVs and trail bikes and a safe space for trucks and trailers to park while they are out on the trails. The Selectmen discussed a Public Park and Ride facility that would be located near the Recreation Department, where the Public pool was once located. They discussed using this area for Snowmobiles also.

**Chad Carter motions to get input from and work with the ATV club on the designated area of the old public pool for a “Park and Ride” location for ATVs; Vincent Frallicciardi seconds the motion. All the Selectmen are in favor and the motion carries.**

**ARTICLE 10 To consider discussion regarding the municipal and school budget town meeting adoption and process.**

Discussion was had concerning the Municipal Town Meeting and School Budget Meeting being lengthy and it was recommended that the meetings be separated. A Town Meeting date was proposed for May 31, 2016 and a School Budget Meeting for June 2, 2016 along with a Budget hearing. Town Manager informed the Selectmen that the Hearing must take place seven(7) days before the Budget Referendum.

**Vincent Frallicciardi motions to set the date of the Town Meeting for May 31; May 2 would be the final Budget meeting with the Finance Committee for a finalization of**



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**the Proposed Budget and Mil Rates. The Town Annual Reports would be sent out to print by May 9 in time for them to be dispersed one week before the Town Meeting. Dave Morin seconds the motion. All Selectmen are in favor and the motion carries.**

### **ARTICLE 11 To consider a report from the Town Manager.**

#### **➤ Update on Coffee Break Chats**

The Town Manager, Ryan D. Pelletier, met with the Town residents at a “coffee break” session at MacDonald on April 1 to discuss various Town issues. Ryan’s plans are to have these “coffee break” sessions every other month. Chairman, Brian Thibeault, commended the Town Manager to breaking down barriers with the Town’s residents.

#### **➤ Property Tax Assistance Ordinance**

The purpose of this article is to establish a program to provide property tax assistance to persons 65 years of age and over who reside in the Town of Madawaska. Under this program, the Town of Madawaska will provide refund payments to those individuals who maintain a homestead in the Town of Madawaska and meet the criteria established by this article.

Town Manager, Ryan D. Pelletier, presented sample bylaws, an application and analysis form from the Town of Cumberland. He would like the Selectmen to determine if this is an Ordinance they wish to bring to the Town Meeting to be voted on.

The Selectmen discussed the Property Tax Assistance Ordinance and how it shifts the burden from the elderly to the business people and the younger people. The application also discloses lots of financial information.

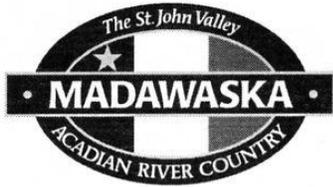
#### **➤ Establishment of two tax due dates**

#### **➤ Establishment of a property tax club for monthly payments**

Discussion was had on various incentive programs that would help the residents to budget when it comes to paying their property tax. The Town Manager, Ryan D. Pelletier discussed establishing a tax club. People enrolled in this tax club would have the option of having their tax bill divided into eight monthly payments -interest free. Receiving payments in increments would be beneficial for the Town because it would disperse tax revenue throughout the months rather than within a few-month span of time.

**Dave Morin motions to entertain the tax club payment plan; Vincent Frallicciardi seconds the motion. All the Selectmen were in favor and the motion carries.**

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### **ARTICLE 12 To review the municipal revenue budget for FY 2016 and related information.**

A discussion was held concerning the use of the Rec. Department for various after school activities. The activities are free and open to surrounding towns. This local change is utilizing the Town's Resource for Economic Development and it is bringing down barriers from the surrounding towns.

Town Manager, Ryan D. Pelletier, informs the Board that there are manual discrepancies to the projected revenue on the Committed 2015 taxes.

Ryan also informs the Board that the Ambulance Department will be contracting.

### **ARTICLE 13 To set a date and time to meet with the finance committee.**

The next Finance Committee meeting will be held on May 2, 2016.

April 14, 2016-Special Town Meeting at 6:00p.m..

**Vincent Frallicciardi motions to make Ryan's proposed changes to the Farmer's Market Bylaws; Dave Morin seconds the motion. All Selectmen are in favor and the motion carries.**

Further discussion was had concerning changes to the location of the Farmer's Market.

### **ADJOURNMENT:**

**Vincent Frallicciardi motions to adjourn at 7:24p.m.; Chad Carter seconds the motion. All Selectmen are in favor and the motion carries.**

### **BOS MEETING DATES:**

**April 28, 2016**

**May 2, 2016**