



TOWN OF MADAWASKA
328 St. Thomas Street Suite 101, Madawaska, Maine 04756
207-728-6351

Madawaska Board of Selectmen Meeting Minutes
Tuesday October 17, 2017 at 4:45 PM
Madawaska Town Office Council Chambers

SELECTMEN PRESENT: Brian Thibeault; Chairman, Donald Chasse, Alan Nash-Pelletier, Denise Duperre, Brenda Theriault

TOWN MANAGER: Gary M. Picard

RECORDING SECRETARY: Nathalie Morneault

OTHER PRESENT: Dana Gendreau, Jim Soucy, Kevin Dube, Gerald & Grace Ouellette, Ross Dubois, Dan Daigle, Pete Bourgoin, Britney Patterson, Lee Ann Ouellette

Chairman Thibeault calls the meeting to order at 4:45 p.m. and established a quorum with Selectmen Donald Chasse, Alan Nash-Pelletier, Denise Duperre, and Brenda Theriault.

Article 1 To consider the meeting minutes of September 25, 2017 and the Emergency meeting minutes of October 2, 2017.

4:46 P.M. **Brenda Theriault motions to approve the minutes of September 25 & October 2, 2017. Denise Duperre seconds the motion. All board members are in favor and the motion carries.**

Article 2 To consider a period of public participation.

Selectman Donald Chasse voiced consideration for next month's agenda to review gym memberships for disabled residents.

Article 3 To consider adjustments to the agenda.

Article 9 was removed. Article 12 will be addressed before Article 11.

1. Liquor License approval for the County Connection

4:54 P.M. **Donald Chasse motions to waive the public hearing if required, and pending State of Maine approval. The board would be in favor of issuing the license for the County Connection. Brenda Theriault seconds the motion. All board members are in favor and the motion carries.**

2. Madawaska Police Dept. vacancy, candidate recommendation

4:59 P.M. **Donald Chasse motions to accept the recommended candidate, Garrett Albert. The Police Department will need to use their Asset Forfeiture Fund & upcoming budget to reimburse Brunswick \$24,000. Denise Duperre seconds the motion. All board members are in favor and motion carries.**

3. Townsquare Media, Holiday Advertisement with local merchants, previously paid out of the UDAG Fund



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5:15 P.M. Brenda Theriault motions to unfreeze the UDAG fund, to utilize the finances needed to cover the advertising expense as presented, and re-freeze the UDAG fund afterwards. Donald Chasse seconds the motion. All board members are in favor and motion carries.

4. Madawaska Snowmobile Club Grant-In-Aid Program applications, Board signatures

5:16 P.M. Donald Chasse motions to approve the Madawaska Snowmobile Club estimated costs for equipment and operating budget. Denise Duperre seconds the motion. All board members are in favor and motion carries.

Article 4 To consider an abatement request for tax account 666 by Leola D Cyr.

5:18 P.M. Donald Chasse motions to not approve the requested abatement for tax account 666 by Leola D Cyr. Alan Nash-Pelletier seconds the motion. All board members are in favor and motion carries.

Article 5 To consider a request by Albert Lizotte to amend the Farmers Market Guidelines to allow the sale of herbal remedies.

5:25 P.M. Donald Chasse motions to not accept the request to amend the Farmers Market Guidelines to allow the sale of herbal remedies. Brenda Theriault seconds the motion. A sub-committee was recommended and will be formed with the Town Manager, Brenda Theriault, and Denise Duperre to review the guidelines and rules of the Farmers Market. All board members are in favor and motion carries.

Article 6 To consider the approval of a Town Computers & Networks upgrade proposal, and to authorize the transfer of funds from the Town's Computer Reserve Account and the Capital Equipment purchases account.

5:59 P.M. Denise Duperre motions to accept the recommended cloud based and IT services as recommended by Town Manager & Finance Director for the vendor Northern Business Products, and to use the Towns Computer Reserve account and the capital equipment purchase account for purchases and to continue to budget for the next coming years. Alan Nash-Pelletier seconds the motion. All are in favor and motion carries.

Article 7 To consider the release of a tax acquired property by Quitclaim Deed.

6:07 P.M. Brenda Theriault motioned to accept to release the land back to the owner with repayment of the past due taxes. Denise Duperre seconds the motion. All board members are in favor and motion carries.

Article 8 To consider the Legal opinion from Rudman Winchell in regards to the Town's Sex Offender Ordinance.



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6:14 P.M. Denise Duperre motions to send the town ordinance regarding Sex Offender Ordinance to the planning board to revise the wording to be in compliance with the state law for their review and resend to the board of selectmen for review. Donald Chasse seconds the motion. All board members are in favor and motion carries.

Article 9 To consider the Appointment of one (1) Selectmen to the Finance Committee.

Article 10 To consider a request by the Madawaska Fire Department Chief James Soucy to purchase 12 new Scott Tanks utilizing funds from the Capital Equipment Fund for replacement of the outdated tanks on the Fire Department Scott Air Packs.

6:17 P.M. Donald Chasse motions to utilize funds from the Capital Equipment Fund to replace the outdated tanks on the Fire Department Scott Air Packs. Brenda Theriault seconds the motion. All board members are in favor and motion carries.

6:20 P.M. Donald Chasse motions to use the Capital Reserve fund up to \$7,000 to replace the computer failure and sensors on the ladder truck. Alan Nash-Pelletier seconds the motion. All board members are in favor and motion carries.

OUT OF ORDER:

Article 12 To consider the Monthly Manager's Report.

- Mill appraisal request for qualifications update
- UDAG Loan update
- Capital equipment reserve account update
- Madawaska School Dept. Sewer billing issue
- Farmer's Market Update
- Joint meeting with City of Edmundston on 10/16/2017 bridge discussion
- Town Manager to attend ICMA conference in San Antonio
- MMA Municipal Lab & Employment Training Nov 15, 2017

Article 11 To consider discussion pertaining to personnel matters executive session recommended pursuant to Title 1 § 405(6)(A).

6:32 P.M. Brenda Theriault motions to enter into executive session. Denise Duperre seconds the motion. All board members are in favor and the motion carries.

8:01 P.M. Denise Duperre motions to exit executive session. Brenda Theriault seconds the motion. All board members are in favor and the motion carries.

No post executive action made.

ADJOURNMENT



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8:05 P.M.

Denise Duperre motions to adjourn the meeting. Brenda Theriault seconds the motion. All board members are in favor and the motion carries.

Next Board Meeting: November 13, 2017