

Madawaska Board of Selectmen Meeting Minutes

Monday, October 24, 2016

5:15 PM

Madawaska Town Office Council Chambers

SELECTMEN PRESENT: Brian Thibeault; Chairman, Donald Chasse; Vice-Chairman, Vincent Frallicciardi, Chad Carter, Denise Duperre

TOWN MANAGER: Ryan D. Pelletier

RECORDING SECRETARY: Sarah Pelletier

OTHERS PRESENT: O'neil Clavette, Kevin Deschaine, Alan Pelletier, Clifford LeClair, Ted Smith, Scott Nash Pelletier, Diane Boucher, Yves Lizotte, Dana Gendreau, Jim Soucy, Gerald Ouellette, Brent Bridges, Paul Lausier, Dean Gendreau, Dave Morneau, Jonathan Roy,

Chairman Brian Thibeault called the meeting to order at 5:15 p.m. and the following quorum was established: Donald Chasse, Vincent Frallicciardi, Chad Carter and Denise Duperre.

Article 1 To consider the meeting minutes of September 14, 2016.

Vincent Frallicciardi motions to approve the Minutes; Chad Carter seconds the motion.

Donald Chasse points out some grammatical corrections and added wording to the Post-Executive Session.

All Board members are in favor of the motion along with the corrections to the Minutes.

Article 2 To consider the Treasurer Warrant(s).

Vincent Frallicciardi motions to approve the Treasurer's Warrant as presented; Denise Duperre seconds the motion. All Board members are in favor and the motion carries.

Article 3 To consider a period of public participation.

There was no public participation.

Article 4 To consider adjustments to the agenda.

Town Manager, Ryan D. Pelletier, recommends that Article 22 (Executive Session) be moved and addressed before Article 5 and Article 24 (Other Business) be presented before Article 23 (Executive Session). Ryan also informs the Board of a Snowmobile Grant Application needing to be addressed under Other Business (Article 24). The Selectman are in favor of the adjustments to the Agenda.

OUT OF ORDER:

Don Chasse motions to move into Executive Session at 5:20 p.m.; Vincent Frallicciardi seconds the motion. All Board members are in favor and the motion carries.

Article 22 To consider an executive session for a UDAG Loan Fund Request Title 1 §405 subparagraphs(C)&(F)

Donald Chasse moves to exit Executive Session at 6:07 p.m.; Vincent

Vincent Frallicciardi motions to approve the application for a UDAG loan as presented by a representative of Northern Maine Development Commission; Chad Carter seconds the motion; Selectman, Denise Duperre, abstains from voting because of a conflict of interest. All other Board members are in favor and the motion carries.

Article 5 To consider a presentation from Ed Wright regarding municipal street lights.

Town Manager, Ryan D. Pelletier, recommends that this issue should be reviewed and considered during budget season.

Article 6 To consider a presentation from Brent Bridges regarding municipal pollution control.

Mr. Brent Bridges presented data regarding Pollution Control to the Board.

Article 7 To consider a request from Jonathan Roy, Inn of Acadia regarding a land lease.

Vincent Frallicciardi motions to authorize the Town Manager to work with Johnathan Roy (Proprietor of the Inn of Acadia), to develop a six month lease of the property adjacent to the Seventh Avenue High School parking lot. Cost of said lease to be determined by the Town Manager and the Public Works Director.

Article 8 To consider a request from Edward Leclair regarding snow removal of Pelletier Road.

The Selectmen are recommending that the Town Manager and Public Works Director, Yves Lizotte, form a plan to safely remove snow from this location after heavy snowfalls.

Article 9 To consider a request from James Boucher regarding installation of a retaining wall within the municipal right of way.

The Selectmen have come to an agreement that there needs to be further examination of the proposed location of the retaining wall and cost to the Town with the paving. Selectman, Donald Chasse will check on the location of the water line. Public Works director, Yves Lizotte, will coordinate a time where he, Mr. James Boucher, Donald Chasse and the Town Manager will meet to gather these facts then bring in back to the Board for a decision.

Article 10 To consider follow up discussion regarding snow removal of church parking lots without lease agreements.

Vincent Frallicciardi motions that Public Works service only those parking lots with a written lease agreement; Denise Duperre seconds the motion. All Board members are in favor and the motion carries.

Article 11 To consider discussion regarding Bicentennial Park and future consideration for town events, planning, etc.

Donald Chasse discussed the probability of the Town finding an alternative location for a public park that would have adequate parking for larger events and available restrooms and space to hold a large group of people. Having a Town Park would also eliminate dependence on the local diocese.

Article 12 To consider a presentation by Jason Boucher regarding municipal wifi on Main Street.

This Article has been Tabled for a later date.

Article 13 To consider discussion regarding a use policy for the Town Community Sign.

The Selectmen advised the Town Manager, Ryan D. Pelletier, to write up a policy regarding the use of the Town Community Sign.

Article 14 To consider the formation of a municipal building consolidation planning committee.

Donald Chasse motions to approve Vincent Frallicciardi and Denise Duperre to represent the Selectmen on the Municipal Building Consolidation Planning Committee; Denise Duperre seconds the motion. All Board members are in favor and the motion carries.

Article 15 To consider a policy regarding the collection of signatures at town polling places.

Donald Chasse motions to adopt the policy for Collection of Signatures at a Town Polling Place; Vincent Frallicciardi seconds the motion. All Board members are in favor and the motion carries.

- Article 16** To consider a Complete Streets Policy for the Town of Madawaska.
- Vincent Frallicciardi motions to adopt the Complete Streets Policy; Denise Duperre seconds the motion. All Board members are in favor and the motion carries.
- Article 17** To consider membership rates for the Community Gym.
- Vincent Frallicciardi motions to accept the changes to the membership rates as presented; Denise Duperre seconds the motion. All Board members are in favor and the motion carries.
- Article 18** To consider the Emergency Operations Plan for the Town of Madawaska.
- Vincent Frallicciardi motions to adopt the Emergency Operations Plan as presented; Chad Carter seconds the motion. All Board members are in favor and the motion carries.
- Article 20** To consider authorizing \$800 carry forward balance from the Fire Department Account for reimbursement of fire department personnel expenses in 2015-2016.
- Donald Chasse motions to approve the transfer of funds; Vincent Frallicciardi seconds the motion. All Board members are in favor and the motion carries.
- Article 21** To consider an update regarding the Economic Development Concept Paper and the B2B Event held on October 12th.

Town Manager, Ryan D. Pelletier, presented the Economic Development Concept paper prepared by Sheila Jans; Consultant of Culture Worth

Vincent Frallicciardi motions to continue the meeting (according to the Town of Madawaska Board of Selectpeople’s Bylaws, Section 10 Meeting Length) ; Chad Carter seconds the motion. All Board members are in favor and the motion carries.

OUT OF ORDER:

- Article 19** To consider the municipal property tax commitment for 2016-2017.
- Donald Chasse motions that the mil rate increase 1/10 of a mil (from 18.6 to 18.7); Vincent Frallicciardi seconds the motion. All Board members are in favor and the motion carries.
- Article 24** To consider any other business before the Board of Selectmen.

Vincent Frallicciardi motions to approve the Snowmobile Grant Application; Chad Carter seconds the motion. All Board members are in favor and the motion carries.

NEXT SELECTMAN MEETING: NOVEMBER 14, 2016 @5:15p.m.

Article 23 To consider an executive session to review resumes and interview questions for the Madawaska Police Chief position. Title 1 §405(6)(A)(1).

Vincent Frallicciardi motions to enter into Executive Session at 8:07 p.m.; Chad Carter seconds the motion. All Board members are in favor and the motion carries.

Vincent Frallicciardi motions to exit Executive Session at 8:45 p.m.; Chad Carter seconds the motion. All Board members are in favor and the motion carries.

No Post Executive action was taken.

Adjournment

Vincent Frallicciardi motions to adjourn at 8:46 p.m.; Chad Carter seconds the motion. All Board members are in favor and the motion carries.