

**RETURNS OF TOWN MEETING JUNE 21, 2016  
(ELECTION: JUNE 14, 2016)  
MADAWASKA HIGH SCHOOL CAFETERIA**

**Article 1**

To choose a moderator to preside at said meeting.

MODERATOR: Robert Bellefleur

NOMINATION BY: Louise Wickenheiser

SECONDED BY: Patricia Dufour

MOTION TO CEASE NOMINATION: Rinette Madore

SECONDED BY: Lorraine Morneault

**Article 2**

To elect all necessary officers as are required to be elected by secret ballot. (Title 30-A M.R.S.A. § 2528)

**ELECTED BOARD OF SELECTMEN (3 YEAR TERM EXPIRING JUNE 2019)**

1. **DUPERRE, DENISE – 344 (ELECTED)**
2. BRALEY, CHRISTOPHER – 232
3. MORIN, DAVID – 215
4. PELLETIER, ALAN D. – 90

WRITE-INS:

SIROIS, DANIEL- 1

**ELECTED BOARD OF SELECTMEN (2 YEAR TERM EXPIRING JUNE 2018)**

1. **CHASSE, DONALD J. – 581 (ELECTED)**
2. BOUCHER, JASON R. – 124
3. CAYER, RICHARD – 83
4. MORIN, MICHAEL J. - 74

WRITE-INS:

HEBERT, REAL – 1

LANDRY, JOEL – 1

MORIN, DAVID – 1

NADEAU, PETER – 1

PELLETER, ALAN – 1

SIROIS, DANIEL – 1

**ELECTED SUPERINTENDING SCHOOL COMMITTEE (3 YEAR TERM EXPIRING JUNE 12, 2019)**

1. **MADORE, BEVERLY – 549 (ELECTED)**
2. MORIN, ERIC - 319

WRITE-INS:

BEAULIEU, RAYMOND – 1

COLLARD, STEVE – 1



**Article 4** To see what sum of money if any the Town will vote to raise and appropriate for the **GENERAL GOVERNMENT DEPARTMENT.**

Governing Body	\$	49,525.00
Town Administration	\$	422,150.00
Public Health & General Assistance	\$	24,600.00
Municipal Building	\$	41,500.00
Elections	\$	<u>8,650.00</u>

RECOMMENDED BY FINANCE COMMITTEE	\$	546,425.00
RECOMMENDED BY BOARD OF SELECTMEN	\$	546,425.00

MOTIONED BY: Dan Chasse

**SO VOTED**

SECONDED BY: Pierrette Soucy

**Article 5** To see what sum of money if any the Town will vote to raise and appropriate for the **DEVELOPMENT, CODES & ASSESSING DEPARTMENT.**

RECOMMENDED BY FINANCE COMMITTEE	\$	180,750.00
RECOMMENDED BY BOARD OF SELECTMEN	\$	180,750.00

MOTIONED BY: Pierrette Soucy

**SO VOTED**

SECONDED BY: Yves Lizotte

**Article 6** To see what sum of money if any the Town will vote to raise and appropriate **MADAWASKA FARMER'S MARKET.**

RECOMMENDED BY FINANCE COMMITTEE	\$	2,500.00
RECOMMENDED BY BOARD OF SELECTMEN	\$	2,500.00

MOTIONED BY: Yves Lizotte

**SO VOTED**

SECONDED BY: Pierrette Soucy

**Article 7** To see what sum of money if any the Town will vote to raise and appropriate for **PUBLIC SAFETY.**

Ambulance Department	\$	437,585.00
Police Department	\$	486,475.00
Fire Department	\$	122,060.00
Emergency Management	\$	<u>10,600.00</u>

RECOMMENDED BY FINANCE COMMITTEE \$ 1,056,720.00  
RECOMMENDED BY BOARD OF SELECTMEN \$ 1,056,720.00

MOTIONED BY: Eric Morin  
SECONDED BY: Yves Lizotte

**SO VOTED**

**Article 8** To see what sum of money if any the Town will vote to raise and appropriate for the MADAWASKA PUBLIC LIBRARY.

RECOMMENDED BY FINANCE COMMITTEE \$ 101,550.00  
RECOMMENDED BY BOARD OF SELECTMEN \$ 101,550.00

MOTIONED BY: Pierrette Soucy  
SECONDED BY: Dan Chasse

**SO VOTED**

**Article 9** To see what sum of money if any the Town will vote to raise and appropriate for the PUBLIC WORKS DEPARTMENT.

RECOMMENDED BY FINANCE COMMITTEE \$ 1,319,975.00  
RECOMMENDED BY BOARD OF SELECTMEN \$ 1,319,975.00

MOTIONED BY: Ross Dubois  
SECONDED BY: Dan Chasse

**SO VOTED**

**Article 10** To see what sum of money if any the Town will vote to raise and appropriate for the PARKS, RECREATION & MAINTENANCE DEPARTMENT.

RECOMMENDED BY FINANCE COMMITTEE \$ 420,950.00  
RECOMMENDED BY BOARD OF SELECTMEN \$ 420,950.00

MOTIONED BY: Yves Lizotte  
SECONDED BY: Jim Soucy

**SO VOTED**

**Article 11** To see what sum of money if any the Town will vote to raise and appropriate for TOWN WIDE INSURANCES.

Unemployment Insurance \$ 10,000.00  
Worker's Compensation Insurance \$ 61,000.00  
Property & Casualty Insurance \$ 74,030.00  
Bonds & Misc. Insurance Coverage \$ 5,500.00

RECOMMENDED BY FINANCE COMMITTEE                   \$       150,530.00  
RECOMMENDED BY BOARD OF SELECTMEN               \$       150,530.00

MOTIONED BY:     Dan Chasse    

SECONDED BY:     Yves Lizotte    

**SO VOTED**

**Article 12**       To see what sum of money if any the Town will vote to raise and appropriate for the INTERGOVERNMENTAL DEPARTMENT.

Valley Recycling Facility  
Northern Aroostook Airport Authority  
Madawaska Water District Hydrant Rental  
Maine Public Service Street Light Account  
Northern Maine Development Comm.  
Maine Municipal Association  
Chamber of Commerce  
Acadian Festival  
Four Seasons Lodge

RECOMMENDED BY FINANCE COMMITTEE                   \$       870,300.00  
RECOMMENDED BY BOARD OF SELECTMEN               \$       870,300.00

MOTIONED BY:     Yves Lizotte    

SECONDED BY:     David Morin    

**SO VOTED**

**Article 13**       To see what sum of money if any the Town will vote to raise and appropriate for SOCIAL SERVICES.

American Legion Decorations  
Maine Acadian Heritage Council  
St. John Valley Associates  
Aroostook Agency on Aging  
American Red Cross  
Aroostook County Action Program  
Homeless Service of Aroostook  
Northern Maine Vet's Cemetary  
SJV Soil & Water Conservation  
Aroostook Council for Healthy Families  
Community Health & Counseling  
Lifelight Foundation

RECOMMENDED BY FINANCE COMMITTEE	\$	14,175.00
RECOMMENDED BY BOARD OF SELECTMEN	\$	14,175.00

MOTIONED BY: David Morin  
SECONDED BY: Linda Bechard

**SO VOTED**

**Article 14** To see if the Town will vote to ratify the **Pollution Control** (Sewer) Operation and Maintenance (O&M) and Debt Service Budget in the amount of \$748,000.00 and further authorize the Board of Selectmen to determine the due date for sewer bill payments and to set the rate of interest at 7% per annum on the unpaid balances of sewer bills.

RECOMMENDED BY FINANCE COMMITTEE  
RECOMMENDED BY BOARD OF SELECTMEN

MOTIONED BY: Yves Lizotte  
SECONDED BY: Pierrette Soucy

**SO VOTED**

**Article 15** To see if the Town will vote to ratify funds collected from memberships, donations and other non-property tax revenue to fund and operate the **Community Gym**.

RECOMMENDED BY BOARD OF SELECTMEN

MOTIONED BY: David Morin  
SECONDED BY: Louis Dugal

**SO VOTED**

**Article 16** To see what sum of money if any the Town will vote to raise and appropriate for **Debt Service**.

Public Works Truck Lease	\$	31,000.00
Paving Combined Sewer Overflow Project	\$	<u>117,200.00</u>

RECOMMENDED BY FINANCE COMMITTEE	\$	148,200.00
RECOMMENDED BY BOARD OF SELECTMEN	\$	148,200.00

MOTIONED BY: Jim Soucy  
SECONDED BY: Pierrette Soucy

**SO VOTED**

**Article 18** To see if the Town will vote to appropriate the following general fund estimated revenue sources to be used toward the FY 2016-2017 budget appropriations thereby decreasing the amount required to be raised in property taxes.

Excise Taxes	(715,750.00)
Ambulance Fees	(205,000.00)
URIP (Local Road)	(85,000.00)
Pollution Control Admin	(30,000.00)
Plumbing Permit Fees	(2,500.00)
Farmers Market Revenue	(500.00)
Code Enforcement Revenue (Permits/Fees)	(10,000.00)
CEO Contracted Services	(4,500.00)
General Assistance Reimbursement	(15,000.00)
Emergency Management Reimbursement	(5,000.00)
Recreation Department Revenue	(25,000.00)
Police Department Revenue	(1,000.00)
Inspection Fees	(2,000.00)
Appropriation From Reserve Funds	
Contracted Fire Protection	(1,000.00)
Undesignated Fund Balance Appropriation	(375,000.00)
Tree Growth	(10,000.00)
Veterans Exemption	(6,500.00)
Insurance Reimbursements	(12,500.00)
Interest & Penalties	(25,000.00)
Fuel Tax Refund	(12,500.00)
VRF Administration	(18,000.00)
Contracted Clerk	(5,000.00)
Subtotal:	(1,566,750.00)
Other Revenue: (Municipal Revenue Sharing)	(214,000.00)
Total Deductions:	\$ (1,780,750.00)

**RECOMMENDED BY FINANCE COMMITTEE** \$ 1,780,750.00  
**RECOMMENDED BY BOARD OF SELECTMEN** \$ 1,780,750.00

**MOTIONED BY:** Yves Lizotte  
**SECONDED BY:** David Morin

**SO VOTED**

**Article 19** To see if the Town will vote to authorize the Board of Selectmen, at their discretion, to accept gift donations of money or other valuables, not including real property or land, from individuals, other governmental bodies, or other organizations, provided the gifts do not obligate the Town in any way, and that such donations do not exceed a maximum gift amount of \$100,000 during any fiscal year.

**RECOMMENDED BY BOARD OF SELECTMEN**

**MOTIONED BY:** David Morin

**SECONDED BY:** Yves Lizotte

**SO VOTED**

**Article 20** To see if the Town will vote to authorize the Board of Selectmen through the Town Manager to establish a Madawaska Property Tax Club for the establishment of equal monthly tax obligation payments and to authorize the Town Manager to establish rules and criteria for participation in said tax club program. Said tax payments shall be allowed to be made interest free so long as the tax payer keeps current with their monthly obligations and meets all established criteria contained therein.

**RECOMMENDED BY BOARD OF SELECTMEN**

**MOTIONED BY:** Joel Dechaine

**SECONDED BY:** Yves Lizotte

**SO VOTED**

**Article 21** To see if the Town will authorize the Treasurer, under the direction of the Board of Selectmen, to sell and/or dispose of any property acquired by tax lien, after first offering the property to the previous owners for payment of all back taxes, fees and interest, on such terms as they deem advisable and in the best interest of the Town and to sign and execute municipal quit claim deeds on such property.

**RECOMMENDED BY BOARD OF SELECTMEN**

**MOTIONED BY:** Dan Chasse

**SECONDED BY:** Yves Lizotte

**SO VOTED**

**Article 22** To see if the Town will vote to authorize the Board of Selectmen to set the date that real and personal property taxes will be due and payable (March 15, 2017) and to fix the rate of interest at 7% per annum to be charged on the unpaid amounts beginning the first business day after the due date.

**RECOMMENDED BY BOARD OF SELECTMEN**

**MOTIONED BY:** Pierrette Soucy

**SECONDED BY:** Linda Bechard

**SO VOTED**

**Article 23** To see if the Town will vote to authorize the Board of Selectmen to sell, or otherwise dispose of, surplus owned town personal property on such terms and conditions as they deem advisable.

**RECOMMENDED BY BOARD OF SELECTMEN**

**MOTIONED BY:** David Morin

**SECONDED BY:** Louis Dugal

**SO VOTED**

**Article 24** To see if the Town will vote to authorize the Treasurer, with the advice and consent of the Board of Selectmen, to transfer funds received from the State of Maine for the 2016-2017 snowmobile registration funds to the Madawaska Snowmobile Club for the purpose of maintaining their snowmobile trails.

**RECOMMENDED BY BOARD OF SELECTMEN**

**MOTIONED BY:** Yves Lizotte

**SECONDED BY:** Glenn Daigle

**SO VOTED**

**Article 25** To see if the Town will vote to authorize the Town Manager with the advice and consent of the Board of Selectmen to apply for snowmobile trail grants from the State of Maine on behalf of the Madawaska Snowmobile Club to maintain trails.

**RECOMMENDED BY BOARD OF SELECTMEN**

**MOTIONED BY:** Jim Soucy

**SECONDED BY:** Ron Gervais

**SO VOTED**

**Article 26** To see if the Town will vote to authorize the Town Manager, with the advice and consent of the Board of Selectmen to apply for ATV trail grants from the State of Maine on behalf of the Madawaska ATV Club to maintain trails.

**RECOMMENDED BY BOARD OF SELECTMEN**

**MOTIONED BY:**     Dan Chasse      
**SECONDED BY:**     Louis Dugal    

**SO VOTED**

**Article 27** To see if the Town will vote to credit the Police Department receipts to include all fees and fines, parking violations, 25% of campsite rental fees, sex offender fees, and all funds received from the Department of Justice and other State and Governmental agencies as restitution, to the Police Car Reserve Fund.

**RECOMMENDED BY BOARD OF SELECTMEN**

**MOTIONED BY:**     Eric Morin      
**SECONDED BY:**     Yves Lizotte    

**SO VOTED**

**Article 28** To see if the Town will vote to authorize the Board of Selectmen, on behalf of the town, to apply for Federal, State and private foundation grant funds for various projects to benefit the Town, such as for housing, roads, or general economic and Community development purposes; and to further authorize the Selectmen to accept and expend such grant funds for their intended purpose only, provided that the grants do not oblige the Town to provide matching funds or other contributions that have not been previously approved by the voters.

**RECOMMENDED BY BOARD OF SELECTMEN**

**MOTIONED BY:**     Dan Chasse      
**SECONDED BY:**     Andrew Dube    

**SO VOTED**

**Article 29** Shall the Town of Madawaska vote to approve 2016-2017 Community Development Block applications for the following:

- Micro-Enterprise Program
- Housing Assistance Program
- Downtown Revitalization Program
- Business Assistance Program
- Economic Development Fund Loan Program
- Public Infrastructure Program

- Maine Department of Conservation Recreational Trails Programs
- Maine DOT Safe Routes to School Program
- Maine DOT Quality Community Program
- STK Foundation Grant
- USDA Rural Development Programs
- Maine COPS Hiring Program
- Federal Emergency Management Grants
- FEMA Assistance to Firefighters Grants
- Grants.Gov-EMS Programs
- Maine Community Foundation
- Economic Development Administration
- Northern Borders Regional Commission
- DECD- Business Friendly

and to submit same to the Department of Economic and Community Development, and/or USDA Rural Development; and/or Maine DOT; and/or Maine DOC; and/or Maine Community Foundation; and/or STK Foundation and if said program is approved, to authorize the municipal officers to accept said grant funds, to make such assurances, assume such responsibilities, and exercise such authority as are necessary and reasonable to implement such programs; and, fund our local matching share through un-appropriated reserves and/or in-kind services.

**RECOMMENDED BY BOARD OF SELECTMEN**

**MOTIONED BY:** Andrew Dube

**SECONDED BY:** Louise Hebert

**SO VOTED**

**Article 30** Shall a Charter Commission be established for the purpose of establishing a New Municipal Charter?

**RECOMMENDED BY BOARD OF SELECTMEN**

**MOTIONED BY:** David Morin

**SECONDED BY:** Richard Cayer

**SO VOTED**

**A YELLOW HANDOUT WAS GIVEN TO EACH VOTER PRESENT AT THE MEETING TO EXPLAIN THIS ARTICLE IN DETAIL.**

**Article 31** (Written ballot required by statute). To see if the Town will vote to increase the property tax levy limit established for the Town of Madawaska by State of Maine Law in the event that the municipal budget approved under the foregoing articles will result in a tax commitment that is greater than the property tax levy limit.

**RECOMMENDED BY BOARD OF SELECTMEN**

YES 47 NO 17

MOTION TO ADJOURN: Louis Dugal  
SECONDED BY: Jim Soucy

**SO VOTED**

MEETING ADJOURNED AT: 7:41PM

COPIED BY: AMY OUELLETTE, TOWN CLERK  
JUNE 22, 2016

**A TRUE ATTESTED COPY:**

  
AMY OUELLETTE  
TOWN CLERK



# TOWN OF MADAWASKA

328 St. Thomas Street, Suite 101, Madawaska, Maine 04756-1299  
Tel — (207) 728-6351 • Fax — (207) 728-3611

TO: Residents of Madawaska  
FR: Ryan D. Pelletier, Town Manager  
RE: Article 30 of the 2016 Annual Town Meeting Warrant

## Greetings:

Article 30 of the 2016 annual town meeting warrant asks voters if they wish to establish a Charter Commission for the purpose of establishing a new municipal charter.

Over the past year, the question has come up at various Board meetings regarding state law, local policies that have been adopted, procedures that have been followed (and sometimes not followed) as changes in elected officials and administration has occurred. This can lead to confusion and frustration by both municipal officials and residents as time moves forward and people and positions sometimes change.

State law grants wide authority to voters in local towns to develop a municipal charter for elected and appointed officials to follow. In some ways, a charter can be looked at as a "local government constitution". A charter would codify local policies and ordinances that are adopted as well as establish rules and local laws that town officials would be required to follow. It would in many aspects level the playing field and give your town officials more direction as to how to proceed on a variety of issues ranging from budget development and adoption, to hiring of town employees and establishing procedures to run your town government.

Article 30 is just the beginning to this process. If you the voters approve Article 30, then a Charter Commission must be formed. The process of forming a Charter Commission is found in state law (Title 30-A MRSA § 2101-2109). Six residents would need to be elected at large to serve on the Commission and three residents would need to be appointed by the Board of Selectmen. Within 9 months after the Charter Commission is formed, a preliminary report including the DRAFT charter shall be published for input of the voters and circulated throughout the town. Within 12 months after the Charter Commission is formed the FINAL proposed Charter must be presented to the municipal officers then submitted to the voters for adoption or rejection within 35 days after the report is filed.

In essence, a Charter guides the Town on how to operate and function as a local government. I believe a Charter is a positive step forward for Madawaska and a chance to define the values of the community and develop a strategy for future generations to follow.