



TOWN OF MADAWASKA
328 St. Thomas Street Suite 101, Madawaska, Maine 04756
207-728-6351

Madawaska Board of Selectmen Meeting Minutes
Madawaska Town Office Council Chambers, Public Participation Via Zoom
Tuesday December 15, 2020 at 5:30 pm

SELECTMEN PRESENT: Doug Cyr, Laurie Gagnon, Jason Boucher, Daniel Daigle, and Manon Raymond

TOWN MANAGER: Gary M. Picard

RECORDING SECRETARY: Nathalie Morneault

OTHERS PRESENT: Woodward and Curran Representatives Brent, Maggie, Max, and Shannon via Zoom.

Chairman Doug Cyr calls the meeting to order at 5:30 p.m. and established a quorum with Selectmen Laurie Gagnon, Jason Boucher, Daniel Daigle, and Manon Raymond.

- **Pledge of Allegiance.**
- **Public Participation; closed to in person participation, participation via written comments.**

This portion of the meeting is to allow the public to inform the Board regarding their concerns. During Board of Selectmen meetings held via Zoom, persons interested in addressing the Board shall do so by submitting written comments to the Town Manager no later than noon on the day of the Board Meeting. Comments received will be distributed to the Board and read aloud. Please be advised that individuals addressing concerns will be placed on the Board's next regular meeting agenda unless the issue addressed is one of an emergency nature. The Chairperson or Acting Chairperson will use his/her discretion as to whether action on any particular issue should be taken at this meeting. Items regarding personnel issues or town employees cannot be discussed in open session.

No comments were received.

Chairman Doug Cyr would like to wish the community a Merry and Safe Christmas and Happy New Year.

Daniel Daigle has 5 items to share:

1. Would like to extend his sympathy to selectman Manon Raymond, for the passing of her father.
2. Farmers Market on Main Street – Would like to know the guidelines/or if it is open for public use. He would like to use the area for a small gathering to sing carols and to do a message of hope for the upcoming holidays. This event would be held Saturday Dec. 19 at 2 pm.
3. Request was made to be put on the agenda for a personal property tax abatement for the Other Maine Cabins.
4. Land Survey Proposal for the access trail. Would like to know the progress on the survey. Mike Cyr was given the go ahead and would be done by the end of the year.
5. Asked why executive session was not put on the agenda for this meeting. Board members would like to know more detail on why to have an executive session.

ARTICLES OF BUSINESS

Article 1 To Consider the Board Meeting Minutes of November 24, 2020.

5:37 P.M. **Laurie Gagnon motions to approve the Board Meeting minutes of November 24, 2020 as presented. Jason Boucher seconds the motion. All board members are in favor and motion carries.**



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Article 2 To Consider the Treasurer's Warrant's

5:39 P.M. Jason Boucher motions to accept the Treasurer's Warrant's as presented. Manon Raymond seconds the motion. All board members are in favor, Laurie Gagnon obtains from the motion. Motion carries.

Article Taken Out of order:

Article 4 Presentation by Woodard & Curran on the Sewer Department Upgrades Project.

The Sewer Department Upgrade project is coming to an end of the project. Woodard and Curran gave a presentation on treatment center upgrades, on/off street pipeline work, physical management plan, system fiscal sustainability plan, and how to use Google My Maps GIS Application.

Article 3 Other Business, Board Member Updates.

- To Consider a request by the Police Department to Transfer Reserves Funds.

Police Department has their own network server at the station which let go and needed a new one.

6:17 P.M. Jason Boucher motions approve the transfer of \$675 from the reserve funds to cover the network server. Daniel Daigle seconds the motion. All board members are in favor and motion carries.

- To Consider the 12:00 pm Early Closure of the Town Office for Christmas and New Year's Eve.

6:18 P.M. Jason Boucher motions to approve the closure of the Town Office for Christmas and New Year's Eve. Manon Boucher seconds the motion. All board members are in favor and motion carries.

- Simple Computers 101 Proposal

Simple Computers 101 gave a proposal for the Town of Madawaska to enhance their communication platform. This developer works under simple computers. The proposal comes in at a cost savings, board members have researched, and the amounts have come back 4 times higher of a price.

6:19 P.M. Laurie Gagnon motions to accept the proposal from Simple Computers 101. Manon Raymond seconds the motion. All board members are in favor, Jason Boucher abstains. Motion Carries.

- Meeting with School Board Members

Due to COVID, Board Members thought it would be easier if a letter can be drafted with questions/concerns and presented to the board. If members could put what they would like to express on paper and present it to the Town Manger and could be compiled for next board meeting.

6:25 P.M. Laurie Gagnon motions to draft up a letter with every member input and present at the next board meeting. Jason Boucher seconds the motion. All board members are in favor and motion carries.



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Article 5 Town Employee Years of Service Recognitions.

Employees that were recognized for years of service for this year were:

Amy Ouellette – 5 years of service at the Town Office
Ryan Albert – 5 years of service at the Police Department
Seth Lagasse – 5 years of service at the Pollution Control
Jessica Page – 10 years of service at the Ambulance Department
Eric Cyr – 20 years of service at the Ambulance Department
Scott Corriveau – 20 years of service at Public Works
Debra Roy Caron – Retiring after 42 years of service at the Police Department.

Employees were thanked for their hard work and keeping th

Article 6 To Consider the Re-appointment of two Planning Board Members.

6:30 P.M. **Manon Raymond motions to re-appoint Seth Lagasse and Michael Morin as planning board members for a period of 3 years expiring in 2023. Jason Boucher seconds the motion. All board members are in favor and motion carries.**

Article 7 To Consider a Special Entertainment Permit for the American Legion Post #147.

6:31 P.M. **Jason Boucher motions to accept the Special Entertainment permit for the American Legion post #147 as presented. Manon Raymond seconds the motion. All board members are in favor and motion carries.**

Article 8 To Consider an MDOT Agreement Pursuant to 29-A MRSA § 2382, for the Town to Issue Construction Municipal Overlimit Permits to Contractors of the International Bridge Project.

An agreement which requires municipal officers' signatures to issue permits for a stated period of time to the MDOT contractor for transporting construction equipment that exceed the legal weight limits over municipal roads for the purpose of the International Bridge project.

6:34 P.M. **Jason Boucher motions to accept the request by MDOT to issue any permits requested for the International Bridge project. Daniel Daigle seconds the motion. All board members are in favor and motion carries.**

Article 9 To Consider an Offer for the Purchase Restaurant Equipment of the Former Orchids Restaurant, Assets Held by the Town of Madawaska UDAG Program.

An offer came in by email to purchase the commercial equipment from the Orchids building. An offer of \$10,000 was put in writing.

6:40 P.M. **Manon Raymond motions for discussion. Laurie Gagnon seconds the motion. Laurie Gagnon, Manon, Doug Cyr are in favor of accepting the offer of \$10,000, Jason Boucher and Daniel Daigle oppose. Motion Carries.**

Article 10 To Consider an Application For Abatement of Property Taxes for Personal Property Account 76.



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Entry of incorrect values done on machinery and equipment; request is being made to abate the difference.

6:45 P.M. **Manon Raymond motions to accept the abatement request for Personal Property account 76 in the amount of \$813.94. Jason Boucher seconds the motion. All board members are in favor and Laurie Gagnon abstains from the vote. Motion carries.**

Article 11 To Consider an Emergency Medical Technician Memorandum of Understanding Between the U.S. Border Patrol, Houlton Sector and the Madawaska Ambulance Service.

US Border Patrol would like to enter into an agreement with the ambulance department if they can be permitted to ride along and assist with patients. This would be free service to the town.

6:47 P.M. **Jason Boucher motions to accept the memorandum between the US Border Patrol and Madawaska Ambulance Service. Manon Raymond seconds the motion. All board members are in favor and motion carries.**

Article 12 To Consider the Request by the New England Police Benevolent Association for Police Local Union 608 Contract Negotiations.

A letter was submitted to let the board of selectmen know, the Madawaska Police N.E.P.B.A local 608 would like to start negotiations for contract.

6:50 P.M. **Jason Boucher motions to move forward with the contract negotiations. Daniel Daigle seconds the motion. All board members are in favor and motion carries.**

Article 13 Review of the Board of Selectmen By-Laws.

Selectman Laurie Gagnon asked if other selectmen can highlight issues and come up with a better working document before the meeting.

6:51 P.M. **Laurie Gagnon would like to motion to table the review of Board of Selectmen By-Laws until next meeting. Jason Boucher seconds the motion. All board members are in favor and motion carries.**

Article 14 Manager's Report.

- International Bridge Project – The new bridge will be wide enough to support a recreational lane like snowmobiles/Atv's. There will be 3 lit flag posts at the International Boundary. Also, aesthetic lighting underneath the bridge.
- Sewer Project – Problematic areas of sewer line located around St Thomas Street and Inn of Acadia is currently being worked on.
- Town/Chamber of Commerce Memorandum of Understand- a draft agreement to collaborate with goalsetting in the works. Questions were brought up why the Chamber did not do anything for small business day.
- Valley Recycling Facility- 1st draft of the 2021 VRF budget reviewed. They are looking into replacing a new crane.



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- Building Permit

Adjournment