



TOWN OF MADAWASKA
328 St. Thomas Street Suite 101, Madawaska, Maine 04756
207-728-6351

Joint Meeting of the Madawaska Board of Selectmen and Finance Committee Meeting Minutes
Madawaska High School Library
Wednesday September 2, 2020 at 5:00 pm

SELECTMEN PRESENT: Doug Cyr, Laurie Gagnon, Jason Boucher, Daniel Daigle, and Manon Raymond

TOWN MANAGER: Gary M. Picard

RECORDING SECRETARY: Nathalie Morneault

FINANCE COMMITTEE: Adam Desrosier, Chris Braley, Joel Deschaine, Robert Poiesz, Ken Gendreau

OTHERS PRESENT: Kevin Dube, Donna Leonard, Amy Ouellette, Pierrette Soucy, Laurier & Janet Gagnon, Keith Cyr, Sharon Boucher, Julie Rayder, Gerald Ouellette, Caryl Albert, Mark Madore, Jim Soucy, Gisele Dionne, Linda Cyr, Eddie and Nicole Plourde, Sam Cyr, Scott and Kim Levesque, Ken Theriault, Kerry O'Brien, Theresa Madore, Elisabeth & Brahim Bethi, Michelle Morneault, Monica Hebert, Shannon Migneault, Ross Dubois, Jane Carter, Fran Gendreau, Roger Corbin, Lester Ouellette, Carlene Bouley, Bella Blier

Chairman Doug Cyr calls the meeting to order at 5:00 p.m. and established a quorum with Selectmen Laurie Gagnon, Jason Boucher, Daniel Daigle, and Manon Raymond.

Article 1 Pledge of Allegiance.

Daniel Daigle asked how much emphasis the recommendation from the Finance Committee has with the Board of Selectmen. There was discussion on how the process would move forward with this meeting.

The Board of Selectmen would hear out recommendations from the Finance Committee, they would review each budget and vote to recommend or not recommend a department or make adjustments.

Article 2 To Consider the FY21 Town of Madawaska Department Budgets.

Intergovernmental Expense – Dept 710

Finance Committee recommends reducing from \$15,000 to \$10,000.

Town Manager has been working with the Chamber to draft an agreement between both boards to collaborate and try to generate community involvement/development within the town. Town Manager recommends the increase.

Chamber Director Sharon Boucher gave an explanation about why the extra \$5,000 was needed. There are currently 45 unpaid memberships and 17 new members. The chamber had to cancel the Top O Maine trade show, Valley wide garage sale, and the annual dinner due to COVID. The Chamber serves 40 paid membership in Madawaska/St. David, 3 paid memberships in Frenchville, 4 paid memberships in Grand Isle, 6 paid memberships in St. Agatha/Sinclair and 9 paid memberships outside our service area. It was recommended to keep good documentation for next year to prove the value of the extra money requested.

5:10 P.M. Laurie Gagnon motions to accept the budget as presented. Manon Raymond seconds the motion. All board members are in favor and motion carries.

Finance Adam Desrosier motions to recommend Intergovernmental Dept 710 as presented. Robert Poiesz seconds the motion. 3 members are in favor and 2 are not in favor. Motion carries.



TOWN OF MADAWASKA
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Social Service Expense- Dept 720

Finance Committee recommends not funding the \$2,000 for the Long Lake Water Quality Association.

5:30 P.M. Laurie Gagnon motions to remove the Long Lake Water Quality Association request of \$2,000 and approve the budget as presented. Daniel Daigle seconds the motion. All board members are in favor and motion carries.

Finance Joel Deschaine motions to recommend the budget with the removal of \$2,000. Ken Gendreau seconds the motion. All board members are in favor and motion carries.

Governing Body Expense- Dept 100

Finance Committee recommends cut \$1,000 from Travel and Training. After some discussion it was agreed to leave as is.

5:32 P.M. Jason Boucher motions to accept the Governing Body expense budget as presented with no changes. Manon Raymond seconds the motion. All board members are in favor and motion carries.

Finance Adam Desrosier motions to recommend the governing body expense budget as presented with no changes. Robert Poiesz seconds the motion. All board members are in favor and motion carries.

Town Administration Expense – Dept 110

The Finance Committee recommends the board look at other options for Software/Computer/Phone cost. Animal Welfare was questioned if it was a duplicate in another department, an explanation was provided.

Travel and Training was suggested to cut the ling by 10%, no action was taken.

5:32 P.M. Laurie Gagnon motions to accept the Town Administration expense budget as presented. Jason Boucher seconds the motion. All board members are in favor and motion carries.

Finance Joel Deschaine motions to recommend the Town Administration expense budget. Robert Poiesz seconds the motion. All board members are in favor and motion carries.

Public Health & General Assistance – Dept 120

Finance Committee recommends cutting the whole department by 10%. The Town is mandated to provide Public Health & General Assistance. No specific money amount is specified. Due to COVID and high unemployment, there is a possibility of a higher demand.

5:37 P.M. Jason Boucher motions to accept the Public Health & General Assistance budget as presented with no adjustments. Manon Raymond seconds the motion. All board members are in favor and motion carries.

Finance Joel Deschaine motions to recommend the Public Health & General Assistance budget as presented with no adjustments. Adam Desrosier seconds the motion. All board members are in favor and motion carries.

Municipal Building Expense – Dept 130

No Recommendation from the Finance Committee.

5:39 P.M. Laurie Gagnon motions to accept the municipal building expense as presented. Manon Raymond seconds the motion. All board members are in favor and motion carries.

Finance Robert Poiesz motions to recommend the municipal building expense as presented. Ken Gendreau seconds the motion. All board members are in favor and motion carries.



TOWN OF MADAWASKA
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Safety Complex Building Expense – Dept 135

No recommendation from the Finance Committee.

- 5:40 P.M.** Laurie Gagnon motions to accept the Safety Complex building expense as presented, with no changes. Manon Raymond seconds the motion. All board members are in favor and motion carries.
- Finance** Ken Gendreau motions to recommend the Safety Complex building expense as presented with no changes. Robert Poiesz seconds the motion. All board members are in favor and motion carries.

Elections – Dept 140

Finance Committee recommends cutting the whole department by 10%. This department saw an increase that was justified with an extra election this year because of the COVID and in increase in the minimum wage. Left as is.

- 5:42 P.M.** Jason Boucher motions to accept the Elections budget as presented with no changes. Laurie Gagnon seconds the motion. All board members are in favor and motion carries.
- Finance** Joel Deschaine motions to recommend the Elections budget as presented with no changes. Ken Gendreau seconds the motion. All board members are in favor and motion carries.

Development, Codes & Assessing – Dept 200

The Finance Committee recommends further evaluate this department on combination of jobs.

- 5:43 P.M.** Jason Boucher motions to accept the Development, Codes & Assessing Budget as presented with no changes. Laurie Gagnon seconds the motion. 4 board members are in favor and 1 board member (Daniel Daigle) opposes. Motion Carries.
- Finance** Adam Desrosier motions to recommend the Development, Codes & Assessing budget as presented but to further evaluate the department in the future. Joel Deschaine seconds the motion. All board members are in favor and motion carries.

Ambulance Expense – Dept 300

No recommendations from the Finance Committee.

- 5:45 P.M.** Jason Boucher motions to accept the Ambulance Expense Budget as presented. Laurie Gagnon seconds motion. All board members are in favor and motion carries.
- Finance** Ken Gendreau motions to recommend the Ambulance Expense as presented. Joel Deschaine seconds the motion. All board members are in favor and motion carries.

Police Department – Dept 310

No recommendations from the Finance Committee.

- 5:46 P.M.** Daniel Daigle motions to accept the Police Department budget as presented. Jason Boucher seconds the motion. All board members are in favor and motion carries.
- Finance** Ken Gendreau motions to recommend the Police Department budget as presented. Robert Poiesz seconds the motion. All board members are in favor and motion carries.

Fire Department Expense – Dept 320

No recommendations from the Finance Committee on expense.



TOWN OF MADAWASKA
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5:47 P.M. Manon Raymond motions to accept the Fire Department expense budget as present. Laurie Gagnon seconds the motion. All board members are in favor and Jason Boucher abstains from the vote.

Finance Joel Deschaine motions to recommend the Fire Department Expense budget as presented. Ken Gendreau seconds the motion. All board members are in favor and motion carries.

EMA – Dept 325

No recommendations from Finance Committee.

5:48 P.M. Laurie Gagnon motions to accept the EMA budget as presented. Manon Raymond seconds the motion. All board members are in favor and motion carries.

Finance Ken Gendreau motions to recommend the EMA budget as presented. Robert Poiesz seconds the motion. All board members are in favor and motion carries.

Library Expense – Dept 400

Finance Committee recommends both boards having a meeting together to discuss the Library. Other recommendations were to find out what other communities are doing to fund their libraries and cut hours of operations to lower budget.

5:49 P.M. Jason Boucher motions to decrease the budget by \$10,000. Manon Raymond seconds the motion.

Discussion: Selectmen Boucher stated it is almost double compared to other communities. There are areas that could be combined such as spring cleaning and lawns. The budget needs to be looked into more in debt.

Selectmen Raymond looked into another area library, there town only funds 36,600 and find ways to offset their expenses, raise moneys by their trustees.

Selectmen Daigle would like to clarification on ownership of the building.

Public Participation from the audience was opened to the floor due to the large number of citizens in the room. Key points that were brought up on the floor were: usage of the library, budget is tight to the wire, library having value, essential for mental health, place to escape, usage of the building for others to use as a meeting room.

6:24 P.M. Motion to accept Jason Boucher motion. 3 members Jason Boucher, Daniel Daigle, and Doug Cyr accept the motion to decrease the budget by \$10,000. Laurie Gagnon and Manon Raymond oppose. Motion carries.

Finance Ken Gendreau motions to recommend the Library budget with the \$10,000 decrease. No second. Motion is void.

Robert Poiesz motions to recommend the library budget as presented total \$112,870. Joel Deschaine seconds the motion. All board members are in favor, Chris Braley opposes.

Public Works Expense – Dept 500

Finance Committee has no recommendations.

6:40 P.M. Manon Raymond motions to accept the Public Works budget as presented. Daniel Daigle seconds the motion. All board members are in favor and motion carries.

Finance Joel Deschaine motions to recommend the Public Works budget as presented. Ken Gendreau seconds the motion. All board members are in favor and motion carries.

Parks, Recreation & Maintenance Expense – Dept 600



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Finance Committee recommends/look into raising participation fees in small increments to generate revenue. Also, to Adjust tent rental fees to include some profits.

6:43 P.M. Chairman Doug Cyr asked if all members were in favor of the Parks, Recreation & Maintenance budget. 4 are in favor and Jason Boucher abstains. Motion Carries.
Finance Adam Desrosier motions to recommend the Parks, Recreation & Maintenance Budget as present. Joel Deschaine seconds the motion. All board members are in favor and motion carries.

Town Wide Insurance – Dept 700

No Recommendations from the Finance Committee.

6:43 P.M. Jason Boucher motions to accept the Town Wide Insurance Expense Budget as presented. Manon Raymond seconds the motion. All board members are in favor and motion carries.
Finance Ken Gendreau motions to recommend the Town Wide Insurance budget as presented. Joel Deschaine seconds the motion. All board members are in favor and motion carries.

Municipal Debt Expense – Dept 730

No recommendations from the Finance Committee.

6:45 P.M. Laurie Gagnon motions to accept the Municipal Debt Expense budget as presented. Jason Boucher seconds the motion. All board members are in favor and motion carries.
Finance Robert Poiesz motions to recommend the municipal debt expense budget as presented. Ken Gendreau seconds the motion. All board members are in favor and motion carries.

Pollution Control Expense – Dept 960

No recommendations from the Finance Committee.

6:47 P.M. Jason Boucher motions to accept the Pollution Control expense budget as presented. Manon Raymond seconds the motion. All board members are in favor and motion carries.
Finance Ken Gendreau motions to recommend the Pollution Control budget as presented. Joel Deschaine seconds the motion. All board members are in favor and motion carries.

Capital Purchase and Reserves

Finance Committee Recommends 200,000 be transferred from the Ambulance Dept’s reserve accounts to be used for Public Works grader and Fire Department Fire Truck pumper. High priorities that need to be address are the auto generator auto switch, fire truck replacement, replace the towns grader, safety complex roof repair, and the sprinkler

7:00 P.M. Laurie Gagnon motions to extend the meeting passed the 2-hours. Jason Boucher seconds the motion. All board members are in favor and motion carries.

Discussion was had to transfer 200,000 instead of 150,000 out of the ambulance reserve. Monies were also put towards the following:

Public Works Equipment	25,000
Fire Department Reserve	25,000



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Safety Complex Roof	50,000
Generator Switch	44,300
Rebuild the PW Grader	200,000
Fire Dept. Capital Repairs	40,000
Rec. Tennis Courts	5,000
Road Repairs	264,500
MDOT Sidewalk Project	43,750

7:42 P.M. Laurie Gagnon motions to accept the above for capital purchases and reserves. Manon Raymond seconds the motion. Jason Boucher abstains from the motion. All board members are in favor and motion carries.

Finance Ken Gendreau motions to recommend the capital purchase and reserves as presented. Robert Poiesz seconds the motion. All board members are in favor and motion carries.

Revenue

7:44 P.M. Jason Boucher motions to take 250,000 from the ambulance revenue, 200,000 would be used for the grader. 50,000 would be used to offset taxes. Also take 20,000 from the feasibility study, 5760.90 from the health, and 509.73 from the 150th reserve, to equal an amount of \$2,202,666. Manon Raymond seconds the motion. All board members are in favor and motion carries.

Finance Ken Gendreau motions to approve the grand total of \$2,202,666. Robert Poiesz seconds the motion. All board members are in favor and motion carries.

Article 3 To Consider Any Other Business.

None

Adjournment

7:50 P.M. Jason Boucher motions to adjourn. Manon Raymond Seconds the motion. All board members are in favor and motion carries.