



**TOWN OF MADAWASKA**  
328 St. Thomas Street Suite 101, Madawaska, Maine 04756  
207-728-6351

**Madawaska Board of Selectmen Meeting Minutes**  
**Madawaska Town Office Board Chambers**  
**Tuesday July 13, 2021 at 5:30 pm**

**MEMBERS PRESENT:** Richard J. Dionne, Chris Braley, Manon Raymond, Jason Boucher, Douglas Cyr

**TOWN MANAGER:** Gary M. Picard

**RECORDING SECRETARY:** Nathalie Morneault

**OTHERS PRESENT:** Gerald Ouellette, Eddie Plourde, Earl Pelletier, Rudy Daigle, Eric Cyr, Real Hebert, Paul Lausier, Jackie Morin, Ray Beaulieu, Justin Love, Ryan D. Pelletier

**Board of Selectman Chairman Richard J. Dionne calls the meeting to order at 5:30 PM and established a quorum with Selectmen Christopher Braley, Manon Raymond, Jason Boucher, and Douglas Cyr.**

- **Pledge of Allegiance.**

- **Public Participation.**

This portion of the meeting is to allow the public to inform the Board regarding their concerns. Public Participation is limited to ten minutes, of which two minutes will be allotted individually. Please be advised that individuals addressing concerns will be placed on the Board's next regular meeting agenda unless the issue addressed is one of an emergency nature. The Chairperson or Acting Chairperson will use his/her discretion as to whether action on any particular issue should be taken at this meeting. Items regarding personnel issues or town employees cannot be discussed in open session.

Eddie Plourde expressed concern with speeding on Fox street with vehicles and ATVs. There are no signs are Dionne Park for Children at play. Also, vehicles and commercial trucks are not stopping at the Mill Street Stop sign.

Earl Pelletier expressed concern also with speeding on 18<sup>th</sup> Ave with vehicles and ATV's. He also asked about Jake Breaks being used in town and how vehicles are not using the Stop Signs.

Justin Love has only been a resident for 2 years on Fox Street and has noticed the same concerns that have been expressed.

Raymond Beaulieu stated there is no signs anywhere indicating there is a park.

Rudy Daigle expressed there are ATVs that ride on the Right side, Left Side or right in the middle of the road. There are ATV laws to follow.

**5:42 P.M. Jason Boucher motions to purchase a sign for Dionne Park "Children at play, Please Slow Down" to be put up at both ends of the park. Douglas Cyr seconds the motion. All board members are in favor and motion carries.**



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**ARTICLES OF BOARD OF SELECTMEN OF BUSINESS**

**Article 1** To Consider Other Business and Adjustments to the Agenda.

*No other business and adjustments to the agenda.*

**Article 2** To Consider the Board Meeting Minutes of June 29, 2021.

**5:47 P.M.** Jason Boucher motions to accept the Board Meeting minutes of June 29, 2021 as presented. Christopher Braley seconds the motion. All board members are in favor and motion carries.

**Article 3** To Consider Board and Ambulance Director Comments in Response to Real Hebert's Concern Regarding Response Times of the Madawaska Ambulance Department.

In response to a previous discussion that was held on June 29, 2021, the Madawaska Ambulance that was in Caribou took 28 minutes to drive to Mr. Hebert's. Fort Kent was called for mutual aid but was on a call. Van Buren was also called and dispatched, by the time Madawaska passed through Van Buren, the crew had not left. At times there is no one on standby, mutual aid will kick in if needed. Due to shortages and personnel having other jobs there are holes in the standby. Currently standby is \$2/hour and if called in then get hourly rate.

Mr. Hebert questions what other towns are doing for standby pay?

**Article 4** To Consider a Request by Student & Staff of the Madawaska Middle & High School for GAGA Pit at the Bicentennial Park.

A 3-page signed request was submitted by students and teachers for a GAGA Pit at the Bicentennial Park. The request comes due to the younger kids having a playground to play with but having nothing for the older kids. This GAGA pit would be put where the bell is and relocate the bell. The money would have to come out of the Parks/Rec/Facilities Reserve fund and be put back next budget.

**6:11 P.M.** Jason Boucher motions to approve the GAGA pit for the Bicentennial Park not to exceed \$2,000. Chris Braley seconds the motion. All board members are in favor and motion carries.

**Article 5** To Consider a Proposal by the County of Aroostook to Provide American Rescue Plan (ARP) Fund Administration to the Town of Madawaska.

The County of Aroostook is employing a Program Fund Administrator at the county to help towns follow the guidelines and to be compliant for the ARP Fund. Two installments of funds will be coming to Madawaska and these funds can be used as loss of revenue, infrastructure, broad band, and water/wastewater project. These funds need to be used by 2024. A one time 2% investment covers the program for 5 years.

**6:22 P.M.** Jason Boucher motions to accept the American Rescue Plan (ARP) Service Contract as presented. Chris Braley seconds the motion. All board members are in favor and motion carries.

**Article 6** To Consider Lease Financing of the New Ambulance for the Ambulance Department.

Options for the purchase of an ambulance was presented to the board with a 3-, 5-, or 7-year option. The first



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annual payment is expected to be paid upon delivery of the vehicle.

**6:29 P.M.** Chris Braley motions to take the 3-year capital lease and to notify the Finance Department about the lease option. Douglas Cyr seconds the motion. 4 board members are in favor, and one is against. Motion Carries.

**Article 7** To Consider Candidates to be Appointed to the Town Planning Board.

A list of Planning Board Slate of Candidates was presented to the board. There were 6 candidates that were presented for 5 open seats.

**6:34 P.M.** Jason Boucher motions to appoint Chris Michaud, Clifton Cyr, Tyler Pelletier, Derek Young and Christina Ouellette to the Planning Board. Chris Braley seconds the motion. All board members are in favor and motion carries.

**Article 8** To Consider Candidates to be Appointed to the Town Board of Appeals.

A list of Board of Appeals slate of candidates was presented to the board. There was 1 interested candidate that was presented for 3 open vacancies.

**6:35 P.M.** Jason Boucher motions to appoint Paul Lavoie to the Board of Appeals. Chris Braley seconds the motion. All board members are in favor and motion carries.

**Article 9** To Consider Adjustments to the Town's Building & Land-Use Permit Fees.

Fee schedules from other towns were presented to the board for consideration. If a project value is \$1,000 or more it will need a permit.

0-15,000 - \$5  
15,001-250,000 - \$50  
250,000- Beyond - \$100

**6:58 P.M.** Chris Braley motions to approve the above fee schedule for residential and commercial and remove any additional fees. Jason Boucher seconds the motion. All board members are in favor and motion carries.

**Article 10** To Consider the Appointment of Two Board of Selectmen to a Subcommittee to Study the Needs of the Madawaska Public Library.

The purpose of this subcommittee is to evaluate, express concerns, review the bylaws, funding methods, and review budgets.

**6:58 P.M.** Chris Braley motions to appoint Jason Boucher and Manon Raymond to the subcommittee of the Madawaska Public Library. Doug Cyr seconds the motion. All board members are in favor and motion carries.

**Article 11** To Consider the Appointment of Two Board Members to a Personnel Policy Review Committee.

**7:02 P.M.** Jason Boucher motions to appoint Chris Braley and Manon Raymond to the Personnel Policy Review Committee and to come up with a team (Dept Heads) along with the Town Manager



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and HR Director. Doug Cyr seconds the motion. All board members are in favor and motion carries.

**Article 12** To Consider a Training Session for the Board of Appeals.

**7:07 P.M.** Jason Boucher motions to have a training session for the Board of Appeals members. Doug Cyr seconds the motion. All board members are in favor and motion carries.

**Article 13** To Consider Board Discussion Regarding Board of Selectmen Meeting Procedures & Policy.

Richard Dionne pointed out in the By Laws the Board Meetings are not following the order of business. Richard Dionne will review and have the meeting procedure and policy revised by fall.

**7:09 P.M.** Doug Cyr motions to have Richard Dionne review the Board of Selectmen Meeting Procedures and policy. Chris Braley seconds the motion. All board members are in favor and motion carries.

**Next Meeting:** Wed. Aug. 18 Regular Board Meeting at 5:30 pm

Tues. Aug 24 Special Meeting for Solar Discussion

**Adjournment**

**7:21 P.M.** Jason Boucher motions to adjourn. Doug Cyr seconds the motion. All board members are in favor and motion carries.