



TOWN OF MADAWASKA
328 St. Thomas Street Suite 101, Madawaska, Maine 04756
207-728-6351

Madawaska Board of Selectmen Meeting Minutes
Madawaska Town Office Council
Tuesday June 29, 2021, at 5:00 pm

SELECTMEN PRESENT: Richard J. Dionne, Chris Braley, Doug Cyr, Jason Boucher, and Manon Raymond
TOWN MANAGER: Gary M. Picard
RECORDING SECRETARY: Nathalie Morneau
OTHERS PRESENT: Kevin Dube, Caryl Albert, Paul Lausier, Eric Cyr, Real Hebert, Hannah Catlin, Kim Levesque, Scott Levesque, Ghislain Levesque.

Board of Selectmen Chairman Richard J. Dionne calls the meeting to order at **5:00 P.M.** and establish a quorum with Selectmen Chris Braley, Doug Cyr, Jason Boucher, and Manon Raymond.

- **Pledge of Allegiance.**
- **Public Participation.**

This portion of the meeting is to allow the public to inform the Board regarding their concerns. Public Participation is limited to ten minutes, of which two minutes will be allotted individually. Please be advised that individuals addressing concerns will be placed on the Board's next regular meeting agenda unless the issue addressed is one of an emergency nature. The Chairperson or Acting Chairperson will use his/her discretion as to whether action on any particular issue should be taken at this meeting. Items regarding personnel issues or town employees cannot be discussed in open session.

Paul Lausier brought to the board of Selectmen attention to retar the K-Mart Parking lot potholes. Also, to also look into a Bowling Alley.

ARTICLES OF BOARD OF SELECTMEN OF BUSINESS

Article 1 To Consider Other Business and Adjustments to the Agenda.

By Consensus of the board, Article 7 will be adjusted and brought up after Article 1, due to EMS Director having a training to attend.

Other Business:

Manon Raymond would like to have an agenda item to review Personnel Handbook. It was last reviewed in 2017.

Manon Raymond motions to work with a sub- committee to review the Personnel Handbook at another meeting as an agenda item. Jason Boucher seconds the motion. All board members are in favor and motion carries.

Manon Raymond also brought up the Board of Selectmen looking at the Library Agreement.

By Consensus of the Board, they would like to revisit the Library Agreement with 2 Board of Selectmen and their board. They would also like copies to review.

Article 7 To Consider Comments regarding the Ambulance Department, by Real Hebert.

Mr. Hebert lives approximately 1 mile from the Safety Complex. When Mr. Hebert called 911, the call went to



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dispatch in Houlton. The Madawaska Ambulance was in Caribou at the time and dispatched stayed on the phone with Mr. Hebert until the ambulance arrived. He does not recall the timeframe of how long it took the ambulance to return from Caribou. His Questions are, What Happened? What is the procedure? Why was there not another ambulance on stand-by? Mr. Hebert states if he needs to sign a release of transcript he will. He would like answers, and wants to revisit this issue at another meeting when the answers can be done in public forum.

Article 2 To Consider the Board Meeting Minutes of May 25, June 15, and June 23, 2021.

5:26 P.M. Jason Boucher motions to accept the Board Meeting Minutes of May 25, 2021, as presented. Chris Braley seconds the motion. All Board members are in favor and motion carries.

5:27 P.M. Jason Boucher motions to accept the Board Meeting Minutes of June 15, 2021, as presented. Chris Braley seconds the motion. All board members are in favor and motion carries.

5:28 P.M. Chris Braley motions to accept the Board Meeting Minutes of June 23, 2021, as presented. Jason Boucher seconds the motion. All board members are in favor and motion carries.

Article 3 To Consider the Treasurer's Warrants.

5:29 P.M. Jason Boucher motions to accept the Treasurer's Warrants as presented. Chris Braley seconds the motion. All board members are in favor and motion carries.

Article 4 To Consider a Liquor License Renewal application for Chez Helen's @ 109 12th Ave.

A liquor license renewal application was submitted for Chez Helen. They have requested to waive the public hearing due to no serious law enforcement related incidences.

5:30 P.M. Chris Braley motions to accept the Liquor License Renewal application as presented for Chez Helen. Jason Boucher seconds the motion. All board members are in favor and motion carries.

Article 5 To Consider a Catering Permit Application for Big Rick's Burgers & Wings @ 14 Country Lane Road, Madawaska, ME.

Catering Permit Application was submitted for a private function at a Quonset.

5:31 P.M. Jason Boucher motions to accept the Catering Permit Application for Big Rick's & Wings LLC at 14 Country Lane Road, in Madawaska. Chris Braley seconds the motion. All board members are in favor and motion carries.

Article 6 To Consider a Catering Permit Application for Big Rick's Burgers & Wings @ 160 7th Avenue, Madawaska, Maine (Town Multi-Purpose Building).

Catering Permit Application was submitted for a beer garden outdoors at the Multi-Purpose building, for a private event.

5:31 P.M. Jason Boucher motions to accept the Catering Permit Application for Big Winds Burgers and Wings LLC for the outdoor beer garden at the Multi-Purpose Center as presented. Chris Braley seconds the motion. All board members are in favor and motion carries.



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Article 8 To Consider a Request by Priscilla Cannan for one half-day use of the Madawaska Farmer's Market Pavilion.

A request came in to utilize the farmers market for America Needs Fatima, a public praying rally. Their request is for June 10 from 12pm – 1pm. Under our current guidelines, this is not an approved use. The town manager does not have concern over the use, due to the market not having much participation.

5:35 P.M. **Chris Braley motions to approve the use of space for the America Needs Fatima at the Madawaska Farmer's Market Pavilion. Jason Boucher seconds the motion. All board members are in favor and motion carries.**

Article 9 To Consider Comments by Kim & Scott Levesque from 842 Main Street Regarding Site Work to their Property during the Sewer Line Upgrade Project of 2020.

The McGillian's were the contractor on the sewer line upgrade project in 2020. A pipe was replaced, filled with rocks and flooded the basement into the house. The well was also contaminated when a pipe was hit. Drain tile was needed in front of the garage due to water runoff. The owners are trying to get the lawn to grow, they have put dust rocks on the side of the road, but when the rain comes it does not stay. The owners are asking why the company did not pay for all the damages and who takes responsibility? The owners did sign a waiver with the McGillian's.

No action to be taken, there is no liability to the town.

Article 10 To Consider a Request to Withdraw Reserve Funds for the Public Works Department.

A retaining wall on Acadia Street let go during the winter. Public Works is looking to withdraw from reserve funds for the work. The work would entail removal of the existing damaged block wall materials and asphalt, leveling pad, and prep and installing of new wall with asphalt.

5:54 P.M. **Jason Boucher motions to approve the withdrawal of reserve funds for \$18,500 for the removal and replacement of existing block wall located on Acadia Street. Chris Braley seconds the motion. All board members are in favor and motion carries.**

Article 11 To Consider the 2021 Town Declared Certifies Ratio for Maine Revenue Services / Property Tax Division.

Each year Maine Revenue looks at homes that have sold in the past year. The state has given Town of Madawaska 104%. The Town can certify between 94-114%.

6:01 P.M. **Jason Boucher motions to declare the 2021 Town of Madawaska Certify Ratio at 114%. Doug Cyr seconds the motion. All board members are in favor and motion carries.**

Article 12 To Consider and Execute the Maine DECD Downtown Revitalization Grant Agreement.

This agreement is Phase 2 of the Maine DECD Downtown Revitalization Grant.

6:03 P.M. **Chris Braley motions to execute the Maine DECD Downtown Revitalization Grant agreement to be used downtown. Jason Boucher seconds the motion. All board members are in favor and motion carries.**

Next Meeting Date: July 13, 2021, at 5:30 PM



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Adjournment

6:04 P.M.

Jason Boucher motions to adjourn. Chris Braley seconds the motion. All board members are in favor and motion carries.