



TOWN OF MADAWASKA
328 St. Thomas Street Suite 101, Madawaska, Maine 04756
207-728-6351

Madawaska Board of Selectmen and Finance Committee Joint Meeting Minutes
Madawaska Safety Complex
Tuesday March 30, 2021 at 5:00 pm

SELECTMEN PRESENT: Douglas Cyr, Laurie Gagnon, Jason Boucher, Manon Raymond, Daniel Daigle

FINANCE COMMITTEE: Chris Braley, Ken Gendreau, Ray Beaulieu, Gary Dufour (Via Zoom)

TOWN MANAGER: Gary M. Picard

RECORDING SECRETARY: Nathalie Morneault

OTHERS PRESENT: Mark Madore, Ken Theriault, Caryl Albert, Gerald Ouellette

Board of Selectmen Chairman Doug Cyr calls the meeting to order at **5:00 P.M.** and established a quorum with Selectmen Laurie Gagnon, Jason Boucher, Daniel Daigle, and Manon Raymond.

Finance Committee Chair Chris Braley calls the meeting to order at **5:00 P.M.** and established a quorum with board members Ken Gendreau, Ray Beaulieu, and Gary Dufour Via Zoom.

- **Pledge of Allegiance.**
- **Public Participation; closed to in- person participation, participation via written comments.**

This portion of the meeting is to allow the public to inform the Board regarding their concerns. During Board of Selectmen meetings closed to in-person public participation, persons interested in addressing the Board shall do so by submitting written comments to the Town Manager no later than noon on the day of the Board Meeting. Comments received will be distributed to the Board and read aloud. Please be advised that individuals addressing concerns will be placed on the Board's next regular meeting agenda unless the issue addressed is one of an emergency nature. The Chairperson or Acting Chairperson will use his/her discretion as to whether action on any particular issue should be taken at this meeting. Items regarding personnel issues or town employees cannot be discussed in open session. **Board Meetings can be viewed live by accessing the link on the Town's website @ www.townofmadawaska.com or www.stjohnvalley.live**

Daniel Daigle would like to talk about an issue regarding a fence. – Will be taken up after the budget.

A Big Thank You went out to the Pollution Control Employees and the local businesses (Roger's Electric, Pelletier Sewer, and Aroostook County Electric) that were involved in an incident that happened over the weekend at the main pumping station.

There are still items left over from the auction that was held at the Multi-Purpose.

ARTICLES BOARD OF SELECTMEN & FINANCE COMMITTEE

Article 1 To Consider the 1st Draft of the Town of Madawaska Municipal Budget.

Pollution Control Expense – Dept 960

Pollution Control is showing an increase in areas beyond their control, including electrical, heating, and sewer debt. The remaining of the budget is unchanged. Sewer Debt is project related to become more efficient.



TOWN OF MADAWASKA
328 St. Thomas Street Suite 101, Madawaska, Maine 04756
207-728-6351

There are 3 motors and a sensor currently on order due to the flooding incident that happened over the weekend. Pollution Control has a healthy reserve fund they try to avoid using, and if have to use they use on unexpected events. They would like to someday be more independent and be able to purchase their own equipment without relying on other departments.

Library – Dept 400

Town of Madawaska pays for the Librarian salary and insurance. The Librarian aides were all reduced 1 hours a piece a day. The bookkeeper (Lee St. Onge) takes care of bank accounts, paying bills, and cutting checks. The accountant deals with the audit.

Recommendation was for the Library to find ways to generate revenue to offset their budget. (ex. Fundraising, thinking outside the box).

Development, Codes & Assessing- Dept 200

Areas in this budget have been flagged due to a change in the department. A proposal was submitted to NMDC to take on the CBDG for the Town of Madawaska for \$25,000. An Assistant would be hired to work on CBDG items with the Town Manager, work part of their day at Public Works, and work in various departments. This would be a 35/hour position. \$16,000 would come out of Public Works budget for this employee.

Town Sign needs to be moved due to the Bridge project.

Business Development and Community Development Activities increase of \$2,000 each to be used if we utilize the Chamber for activities.

Property Mapping – A quote was received for a Digital Map (GIS Link) system to the Town Maps. A total setup cost would be \$26,000 and \$4,900 a year afterwards for updates. The system would have capabilities for tax assessment, zone mapping, street view and other features. There are monies left over from this budget to offset this cost, due to vacancies that have happened over the course of the year.

Town Wide Insurance Expense – Dept 700

Workers Compensation premium goes down when mod rates go down.

Capital Purchases & Reserves

- Parks, Recreation & Maintenance - \$42,000 for a John Deer tractor to replace their old tractor.
- Tennis Courts has an agreement to continue to maintain.
- Public Works grader needs to be rebuilt this spring. (\$200,000).
- Roof Replacement on the Safety Complex. (\$55,000)
- Waiting on Revenue Sharing amounts.

6:45 P.M. **Chris Braley motions to adjourn for the Finance Committee. Kenneth Gendreau seconds the motion. All board members are in favor and motion carries.**



TOWN OF MADAWASKA
328 St. Thomas Street Suite 101, Madawaska, Maine 04756
207-728-6351

ARTICLES OF BOARD OF SELECTMEN OF BUSINESS

Article 1 To Consider Any Other Business.

Daniel Daigle would like to discuss a fence issue.

6:46 P.M. Daniel Daigle motions to have a discussion pertaining to a fence issue. Manon Raymond seconds the motion for discussion.

Daniel Daigle began his discussion about a resident would like to replace a section of chain link fence on their property. The entire project would surround property on 3 sides. The reason for urgency is because of a price quote that was received for an 8-foot fence. Mr. Daigle continued the discussion with replacing a fence you do not need a building permit and anything under \$15,000 does not need a permit. The fence is in full compliance with Land Use Code. Mr. Daigle has a signed paper with 6 signatures of the abutting landowners that have no problems with the fence.

Responses:

- Needs a Building Permit
- CEO is trying to be consistent
- Planning Board is trying to amend Land Use Code on fence not considered a structure.
- Board of Selectmen have no jurisdiction on process.
- CEO cannot be forced to do a permit.

Doug Cyr states, *no action to be taken.*

Adjournment

7:16 P.M. Jason Boucher motions to adjourn. Manon Raymond seconds the motion. All board members are in favor and motion carries.