



TOWN OF MADAWASKA
328 St. Thomas Street Suite 101, Madawaska, Maine 04756
207-728-6351

Madawaska Board of Selectmen and Finance Committee Joint Meeting Minutes
Madawaska Safety Complex
Wednesday March 17, 2021 at 5:00 pm

SELECTMEN PRESENT: Doug Cyr, Laurie Gagnon, Jason Boucher, Daniel Daigle, and Manon Raymond
FINANCE COMMITTEE: Chris Braley, Ken Gendreau, Gary Dufour, Adam Desrosier, Raymond Beaulieu
TOWN MANAGER: Gary M. Picard
RECORDING SECRETARY: Nathalie Morneau
OTHERS PRESENT: Kevin Dube, Gerald Ouellette, Ross Dubois, Caryl Albert, Mark Madore

Board of Selectmen Chairman Doug Cyr calls the meeting to order at 5:00 P.M. and established a quorum with Selectmen Laurie Gagnon, Jason Boucher, Daniel Daigle, and Manon Raymond.

- **Pledge of Allegiance.**
- **Public Participation; closed to in- person participation, participation via written comments.**

This portion of the meeting is to allow the public to inform the Board regarding their concerns. During Board of Selectmen meetings closed to in-person public participation, persons interested in addressing the Board shall do so by submitting written comments to the Town Manager no later than noon on the day of the Board Meeting. Comments received will be distributed to the Board and read aloud. Please be advised that individuals addressing concerns will be placed on the Board's next regular meeting agenda unless the issue addressed is one of an emergency nature. The Chairperson or Acting Chairperson will use his/her discretion as to whether action on any particular issue should be taken at this meeting. Items regarding personnel issues or town employees cannot be discussed in open session. **Board Meetings can be viewed live by accessing the link on the Town's website @ www.townofmadawaska.com or www.stjohnvalley.live**

No written public comments were submitted.

It was brought to the Town Managers attention, a resident, Dan Thibodeau who volunteers his time to clean the side walks for the local businesses in town.

5:02 P.M. Daniel Daigle motions to recognize Dan Thibodeau, and to have a document printed to recognize him. Jason Boucher seconds the motion. All board members are in favor and motion carries.

ARTICLES OF BOARD OF SELECTMEN OF BUSINESS

Article 1 To Consider Bid Proposal for the New Police Cruiser for the Police Department.

The Police Department would like to retire the SUV Ford with 180,000 miles and are requesting for another SUV. They would like to go with the Pelletier Durango bid of \$32,124.

5:06 P.M. Jason Boucher motions to award the New Police Cruiser bid for the Police Department to Pelletier Motor's for the Durango priced at \$32,124. Laurie Gagnon seconds the motion.



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Mileage on the other 2 vehicles are 2019 Charger 45,000 miles and 2017 Taurus 92,000 miles. Board Member discussion started with vehicles last longer than years before. The retired vehicle is still on the road. The vehicle is a concern due to public safety and the department needs a reliable vehicle.

4 board members are in favor, Daniel Daigle opposes. Motion Carries.

Board members would like to put the SUV out to bid, As is/ Where is and have funds go back into the Police vehicle account.

5:15 P.M. Jason Boucher motions to direct the funds to the SUV to offset the cost of the new car. Manon Raymond seconds the motion. All board members are in favor and motion carries.

Article 2 To Consider Bid Proposals for the TSD Heating Oil Request for Proposals

Joint Heating Oil request for proposals for the 2021-2022 heating season. Proposals were due back March 17 at 2:00 PM, this included Town, School and Water District. 3 Bids were received.

Time	Company	Insurance	Propane	Rack Price	Fixed Lock Price
12:30 PM	Daigle Oil Company	Yes	1.84 ½	2.42	2.3147
12:45 PM	Dead River Company	Yes	1.554 & 1.7229	2.212	2.3071
1:03 PM	JSB	yes	None	1.9063 + .24 Delivery	2.285

5:25 P.M. Jason Boucher motions to award the 2021 – 2022 Heating Oil bid to JSB for a fixed lock Price of 2.285 with no additional delivery charge. Laurie Gagnon seconds the motion. All board members are in favor and motion carries.

Finance Committee Chair Chris Braley calls the meeting to order at **5:49 P.M.** and established a quorum with board members Ken Gendreau, Gary Dufour, Adam Desrosier, and Raymond Beaulieu.

ARTICLES BOARD OF SELECTMEN & FINANCE COMMITTEE

Article 1 To Consider the 1st Draft of the Town of Madawaska Municipal Budget.

Police Department – Dept 310

This year is a contract negotiation year for the officer’s salary. Chief of Police and secretary would get COLAs.

05-Saleries and Wages – Flagged due to contract negotiation

10- Employee Benefits – employees change of plans

25 – Police Liability Ins – Flagged due to negotiations

35 – Operating Expenses- No change

40- Supplies- No change

50-Utilities – Telephone and Internet – needs to be looked into for pricing. May need to go out for an RFP for Phone/internet town wide.

55- Minor Equipment – No Change

60 – Vehicle & Equipment – No Change

Budget is presented with a decrease of \$17,668 overall.

Public Works – Dept 500



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05- Salaries and Wages – increased due to 2% cola, an increase in Part time Help for the hot top project and bridge project coming this year.

10- Employee Benefits- changes with the employees

35 – Operating Expenses – Decrease of 1400, due to no longer needing the Parking lot lease agreement

40 – Supplies – no change.

50- Utilities – Heating oil is flagged due to the price for the bid not being in time for the budget process.

55- Minor Equipment – No change.

60- Vehicle & Equipment – currently presented with no change but is asking for an increase of 10-15,000 due to increase cost for materials. Currently Public works services other departments with no return of funds. For example: School – sewer, water, electric, heat. Ambulance / Police – Oil and Lubricants.

65- General Maintenance – no change.

70- Building Repairs and Maintenance – No change

- The truck at the Lake is in dire need to be replaced.
- The Furnace room needs repairs, new sheet rock.
- 16th Ave Culvert is buying time with patching.

Municipal Building Expense – Dept 130

35- Operating Expenses – No change

40 – Supplies – No change

50- Utilities –awaiting heating oil bids to plug in cost for heating.

55 – Minor Equipment – decrease of \$3000, shifting the computer costs to another department

60 – Vehicle & Equipment – no change

70 – Bldg Repairs and Maint- No change

85 – Special Projects / Events – No change

Some lights in the municipal buildings have changed to LED.

Software and Computer is done through an IT management service (\$30,600). May go out for an RFP in the future.

7:00 PM **Manon Raymond motions to continue the meeting after 2-hours. Laurie Gagnon seconds the motion to continue. All board members are in favor and Daniel Daigle opposes. Motion Carries.**

Safety Complex Building Expense – Dept 135

40- Supplies – No Change

50 – Utilities- Heating Fuel is flagged due to the price for the bid not being in time for the budget process.

70 – Bldg Repairs & Maint – No change

75 – Program Expenses – No Change

85 – Special Projects/Events - decrease of 1500, due to police overhead door already replaced.

- Windows in the staircase need to be replaced
- Roof Repair for the fire station
- Still 2 years-worth of lights to replace.
- Look into ambulance bay doors possibility of radiant heat?
- Heat pumps in municipal buildings

Adjournment

7:30 P.M. **Manon Raymond motions to adjourn. Laurie Gagnon seconds the motion. All board members are in favor and motion carries.**

7:30 P.M. **Gary Dufour motions to adjourn. Ken Gendreau seconds the motion. All board members are in favor and motion carries.**