



TOWN OF MADAWASKA
328 St. Thomas Street Suite 101, Madawaska, Maine 04756
207-728-6351

Madawaska Board of Selectmen Emergency Meeting Minutes

Tuesday March 17, 2020 at 11:30 am

Madawaska Town Office Council Chambers

SELECTMEN PRESENT: Donald Chasse, Doug Cyr, and Laurie Gagnon

TOWN MANAGER: Gary M. Picard

RECORDING SECRETARY: Nathalie Morneau

OTHER PRESENT: Jamie Pelletier, Garrett Albert, Gerald Ouellette, Kevin Dube, Ross Dubois, Andrew Dube, Eric Cyr, Diane Boucher, Keith Cyr, Samuel Cyr, Mark Madore

Chairman Donald Chasse calls the meeting to order at 11:30 a.m. and established a quorum with Selectmen Doug Cyr and Laurie Gagnon.

Article 1 To Consider Municipal Government Public Facilities Coronavirus Preparedness Plans.

Immediate Full Closures of Facilities to public Access which would include: Public Works, Pollution Control, Library, Safety Complex, Recreation Department Activities, Multi-Purpose Building, Fitness Center, Boy Scout Building. All buildings will be closed to public; staff will remain on site during normal business hours.

11:43 A.M. Doug Cyr motions to accept the above closures. Laurie Gagnon seconds the motion. All board members are in favor and motion carries.

Town Office: Will close to Public, and have staff work normal hours.

- Tax and Sewer payments – Online / Phone by Credit Card / or payments through mail
- Motor Vehicle Registrations – Online Rapid Renewal
- Vital Records – process by phone, email, mail
- Elections – by mail
- General Assistance – by phone
- Community Development / Assessing – by phone or email
- Code Enforcement – By phone or email
- Town Health Officer – will coordinate with ambulance department
- Town website will be updated daily

12:05 P.M. Laurie Gagnon motions to accept the above procedures for the town office, with further consultation with the chairman and vice-chairmen. Doug Cyr seconds the motion. All board members are in favor and motion carries.

By Board Consensus, suspend all meetings including Finance Committee, Board of Selectmen Meetings, and Budget Meetings until further notice.

Employee pay was also discussed. If an employee has a common cold symptom and stays home, they will need to use their EBT.

12:23 P.M. Laurie Gagnon motions to pay employees that are coronavirus effected. Doug Cyr seconds the motion. All board members are in favor and motion carries.

Article 2 To Consider any Other Business.



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- A discussion was had on placing a moratorium on UDAG payments for the current business owners that have a payment.

12:25 P.M. **Doug Cyr motions to place a 3-month moratorium on all accounts for UDAG payments. Laurie Gagnon seconds the motion. All board members are in favor and motion carried.**

- During this time of closure to the public, the town office will change their Trio Software to Sequel.

ADJOURNMENT:

12:30 P.M. **Laurie Gagnon motions to adjourn. Doug Cyr seconds the motion. All board members are in favor and motion carries.**