



TOWN OF MADAWASKA
328 St. Thomas Street Suite 101, Madawaska, Maine 04756
207-728-6351

Madawaska Board of Selectmen and Finance Committee Joint Meeting Minutes
Madawaska Safety Complex
Tuesday March 23, 2021 at 5:00 pm

SELECTMEN PRESENT: Doug Cyr, Jason Boucher, and Manon Raymond
FINANCE COMMITTEE: Ken Gendreau, Adam Desrosier, Chris Braley, Ray Beaulieu, Gary Dufour (zoom)
TOWN MANAGER: Gary M. Picard
RECORDING SECRETARY: Nathalie Morneault
OTHERS PRESENT: Eric Cyr, Kevin Dube, Gerald Ouellette, Jim Soucy, Sam Cyr, Caryl Albert

Board of Selectmen Chairman Doug Cyr calls the meeting to order at **5:00 P.M.** and established a quorum with Jason Boucher and Manon Raymond.

Finance Committee Chair Chris Braley will call the meeting to order and established a quorum with Ken Gendreau, Adam Desrosier, Ray Beaulieu, and Gary Dufour (zoom).

- Pledge of Allegiance.
- Public Participation; closed to in- person participation, participation via written comments.

This portion of the meeting is to allow the public to inform the Board regarding their concerns. During Board of Selectmen meetings closed to in-person public participation, persons interested in addressing the Board shall do so by submitting written comments to the Town Manager no later than noon on the day of the Board Meeting. Comments received will be distributed to the Board and read aloud. Please be advised that individuals addressing concerns will be placed on the Board’s next regular meeting agenda unless the issue addressed is one of an emergency nature. The Chairperson or Acting Chairperson will use his/her discretion as to whether action on any particular issue should be taken at this meeting. Items regarding personnel issues or town employees cannot be discussed in open session. **Board Meetings can be viewed live by accessing the link on the Town’s website @ www.townofmadawaska.com or www.stjohnvalley.live**

Michael Fortin submitted an email for the Town of Madawaska to consider the 2nd Amendment Sanctuary. This will be on next Regular Board agenda to be discussed.

ARTICLES OF BOARD OF SELECTMEN OF BUSINESS

Article 1 Executive session will be taken up after the Budget discussion.

Article 2 To Consider a Request by the Public Works Dept. to Purchase Payloader Mounted Street Broom Sweeper.

Public Works Department is requesting to purchase a mounted street broom sweeper to attach to their payloader. It makes 2-3 years Public Works has borrowed from other neighboring towns. It would save time on cleaning parking lots and streets.

Chadwick -BaRoss	21,900
Frank Martin and Sons (12 foot)	19,900



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Frank Martin and Sons (10 foot)	18,558
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Public Works is interested in the 10-foot broom from Frank Marin and Sons.

5:08 P.M. Jason Boucher motions to approve the purchase of the 10-foot Broom for the payloader in the amount of \$18,558, to be taken out of Contract Services Account. Manon Raymond seconds the motion. All board members are in favor and motion carries.

ARTICLES BOARD OF SELECTMEN & FINANCE COMMITTEE

Article 1 To Consider the 1st Draft of the Town of Madawaska Municipal Budget.

Ambulance Expense – Dept 300

35- Operating Expenses- Increase of 2,000 to admin and billing services, due to taking on another town

40 – Supplies – No Change

50- Utilities- No Change

55 – Minor Equipment – No Change

60 – Vehicle & Equipment – No Change

Ambulance Department also has a revenue side to their budget. Town of Grand Isle was recently added to their coverage. Ambulance Department also is now charging \$750 each call for mutual aid calls to Van Buren or ASI Fort Kent.

- Ambulance Fleet Status – currently has a 2010, 2015, and 2018 ambulance. The 2010 Ambulance has 125,000 miles and has accumulated 3500 in repairs since July. Typically, ambulances are on a 10-year rotation schedule. The staff is asking if they could possibly get an ambulance with a 4wd due to the winter seasons.

5:32 P.M. Jason Boucher motions to go out for bids for a 2WD/4WD New and a Remount. Manon Raymond seconds the motion. All board members are in favor and motion carries.

- New Rules for Stretcher Mounts upcoming and need to be compliant within the next 5 years. 2 lifts are available to become compliant.
 - Performance System Load Mount \$10,300
 - Power Load System Mount - \$26,300

Currently they would only need 2 replacement mounts for the 2015 and 2018 ambulances.

5:44 P.M. Jason Boucher motions to approve the purchase of 2 power lift system mounts from their capital reserve account. Manon Raymond seconds the motion. All board members are in favor and motion carries.

Parks, Recreation & Maintenance Expense – Dept 600

35- Operating Expenses – No change

40- Supplies- No change – Supplies needed for disinfection

50 -Utilities- No change – Utilities line covers not only the Multi-Purpose building but includes Boy Scout Building, Boat landing Launch, Bicentennial Park, Dionne Park, 2 new pocket parks, Lights at the soccer fields, and the Beach.

55 – Minor Equipment – No change

60- Vehicle & Equipment – No change

65 – General Maintenance- No Change

70- Building Repair and Maintenance – No Change

75 – Program Expense – No change

- The Rec Department is asking for a new tractor which is placed on their Capital Purchase list. They are asking for a John Deere 1575 Terrain Cut Tractor/front mower/broom/snow blower for a total of \$42,500.



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The department currently has a 2003 with 473 hours used year-round and are having issued with gears, belly pan, and other areas.

- A request was made to meet with the school on what agreements were made prior. Members that were interested in meeting were Town Manager, Jason Boucher, Sam Cyr, and Chris Braley.
- A request as made to put down on paper the expenses the departments have that include the school use.

Fire Department – Dept 320

2% Cola to salaries. No other changes to the Fire Department reflected in this budget. The budget is only seeing an increase of \$1,260. The department does have a request in capital reserves for \$25,000 for a fire truck reserve, and a capital repairs to the fire trucks of \$40,000.

EMA – Dept 325

No changes reflected on budget, same as last year. Currently, waiting on the switch to arrive for the elementary school.

- ✓ Holiday Decorations – would like to add a couple thousand to Rec budget for downtown decorations.

Elections – Dept 140

Elections saw a decrease of \$3,876, due to a big election year last year and an additional election falling in that physical year.

Public Health & General Assistance – Dept 120

Budget is being presented with no changes. General Assistance Administrator does a great job finding at making General Assistance the last resort.

Municipal Debt Expense – Dept 730

PW 2020 Single Axle Truck / Box Lease – 4 years left payments
Paving CSO – 1 payment left
Downtown Loan – Continuing loan
Payloader Lease – 2 or 3 years left
PW Pickup Truck Lease – 2 payments left
PW White Dump Body Truck Lease – 2 out of 5 payments paid
Street Light Project Lease -

Governing Body Expense- Dept 100

Increase of \$5,500 due to going out for an RFP for Audit Services.

Town Administration Expense – Dept 110

2% cola reflects the salaries and wages.

Increase of \$2,000 in travel and training due to hiring new employees and needing training.

6:46 P.M. **Ken Gendreau motions to adjourn. Chris Braley seconds the motion. All board members are in favor and motion carries.**

Article 1 To Consider Union Labor Negotiations with the Madawaska Police Department / New England Police Benevolent Association, Inc., Executive Session Recommended: 1 M.R.S.A § 405 (6)(D).

6:50 P.M. **Jason Boucher motions to enter into executive session discussion Union Labor Negotiations with the Madawaska Police Department / New England Police Benevolent Association, Inc., executive session recommended: “1 M.R.S.A. §405**



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(6)(d).” Manon Raymond seconds the motion. All board members are in favor and motion carries.

7:25 P.M. Manon Raymond motions to exit out of executive session discussing Union Labor Negotiations with the Madawaska Police Department / New England Police Benevolent Association, Inc., Executive Session Recommended: “1 M.R.S.A §405 **(6)(d).” Jason Boucher seconds the motion. All board members are in favor and motion carries.**

No Post Executive Session action was made.

Next Board Meeting Dates:

March 30, 2021

April 6, 2021

April 13, 2021

Adjournment

7:26 P.M. Jason Boucher motions to adjourn. Manon Raymond seconds the motion. All board members are in favor and motion carries.