



TOWN OF MADAWASKA
328 St. Thomas Street Suite 101, Madawaska, Maine 04756
207-728-6351

Madawaska Board of Selectmen Meeting Minutes
Madawaska Safety Complex
Tuesday March 2, 2021 at 5:30 pm

SELECTMEN PRESENT: Doug Cyr, Laurie Gagnon, Jason Boucher, Daniel Daigle, and Manon Raymond

TOWN MANAGER: Gary M. Picard

RECORDING SECRETARY: Nathalie Morneault

OTHERS PRESENT: Kevin Dube, Ross Dubois, Caryl Albert, Eric Cyr, Gerald Ouellette, Jim Soucy

Chairman Doug Cyr calls the meeting to order at 5:30 p.m. and established a quorum with Selectmen Laurie Gagnon, Jason Boucher, Daniel Daigle and Manon Raymond.

- **Pledge of Allegiance.**
- **Public Participation; closed to in- person participation, participation via written comments.**

This portion of the meeting is to allow the public to inform the Board regarding their concerns. During Board of Selectmen meetings closed to in-person public participation, persons interested in addressing the Board shall do so by submitting written comments to the Town Manager no later than noon on the day of the Board Meeting. Comments received will be distributed to the Board and read aloud. Please be advised that individuals addressing concerns will be placed on the Board’s next regular meeting agenda unless the issue addressed is one of an emergency nature. The Chairperson or Acting Chairperson will use his/her discretion as to whether action on any particular issue should be taken at this meeting. Items regarding personnel issues or town employees cannot be discussed in open session. **Board Meetings can be viewed live by accessing the link on the Town’s website @ www.townofmadawaska.com or www.stjohnvalley.live**

No Public Comments were submitted.

Article 1 To Consider the Board Meeting Minutes of February 3, 9, and 18, 2021.

5:32 P.M. Jason Boucher motions to approve the board meeting minutes of February 3, 9 and 18, 2021 as presented. Manon Raymond seconds the motion. All board members are in favor and motion carries.

Article 2 To Consider the Treasurer’s Warrant’s

5:33 P.M. Laurie Gagnon motions to accept the Treasurer’s Warrant’s as presented. Jason Boucher seconds the motion. All board members are in favor and motion carries.

Article 3 Other Business, Board Member Updates.

- To Consider Bids for the New Police Cruiser.

Percy’s	2021 – Charger AWD	30,190
Percy’s	2021 – Durango Pursuit	32,590
Pelletier Chrysler Dodge Jeep	2021 Durango	32,124



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Griffeth Ford	Ford Police Interceptor & service Plan	39,205.14
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Police Chief did state it will cost about \$7,000 to uplift the new vehicle.

5:41 P.M. Laurie Gagnon motions to table the article, to have Chief of Police to review bids with an explanation to present to the board. Daniel Daigle seconds the motion. All board members are in favor and motion carries.

- To Consider a Quitclaim Release Deed to the General Service Administration for the 91 Vital Drive, Map 5 Lot 163 Tax Acquired property.

A quitclaim release deed is needed for this property which is part of the Bridge project. This house was a tax acquired property.

5:43 P.M. Jason Boucher motions to accept the Quitclaim Deed as written for 91 Vital Drive. Manon Raymond seconds the motion. All board members are in favor and motion carries.

- To Consider a sewer easement release deed to the General Services Administration for the 91 Vital Drive, Map 5 Lot 163 Tax acquired property.

A sewer easement release deed is needed to an abandoned sewer line on the tax acquired property on 91 Vital Drive, due to an easement already existing.

5:44 P.M. Jason Boucher motions to accept the sewer easement deed as written for 91 Vital Drive. Manon Raymond seconds the motion. All board members are in favor and motion carries.

Demonstration of the new Town app by Simple Computers 101 will be done at the end of the meeting.

Article 4 To Consider a Letter of Resignation by the Code Enforcement Officer.

David Guerrette gave his letter of resignation as of February 22 for Code Enforcement Officer with his last day being March 5, 2021. He has agreed since the letter, to extend an extra week with his last day being March 12, 2021. Advertising has begun in the newspaper, Maine job bank, and opportunity Aroostook.

5:49 P.M. Jason Boucher motions to accept the letter of resignation from David Guerrette. Manon Raymond seconds the motion. 4 board members are in favor, motion carries. Daniel Daigle did not vote.

Article 5 To Consider a Letter from the Town of Van Buren EMS Concerning Call Coverage.

The Town of Van Buren EMS will be charging Town of Madawaska \$750 if they need to cover a call for Madawaska EMS.

5:54 P.M. Jason Boucher motions to charge the Town of Van Buren \$750 if aid is needed by Town of Madawaska EMS. Manon Raymond seconds the motion. All board members are in favor and motion carries.

Article 6 To Consider an Application for Abatement of Property Taxes for Property Account #134.



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Account #134 was a deleted account. Asking for an abatement of \$1.04 to prevent issues moving forward.

5:59 P.M. Jason Boucher motions to approve the abatement of \$1.04 for property tax account #134. Manon Raymond seconds the motion. All board members are in favor and motion carries.

Article 7 To Consider an Application for Abatement of Property Taxes for Property Accounts 1267, and 298, now Town Owned Property.

Both accounts are Town Owned properties and been demolished. These taxes should have been abated at that time. Account 298 was part of the sewer line relocation project.

6:01 P.M. Manon Raymond motions to abate \$8,220.43 for account #1267 property taxes. Jason Boucher seconds the motion. All board members are in favor and motion carries.

6:05 P.M. Jason Boucher motions to abate \$1077.30 for account #298 property taxes. Manon Raymond seconds the motion. All board members are in favor and motion carries.

Article 8 To Consider a Proposal by Powers Roofing and Sheet Metal for the Roof Replacement on the Safety Complex Building.

Jim Soucy and Gerald Ouellette have worked on contacting other businesses for quotes. A company in Bangor was contacted and has not returned 3 messages. A company in Waterville was also contacted and did not show interest. Power's Roofing and Sheet Metal had done previous work for the town before and has submitted a quote.

6:10 P.M. Jason Boucher motions to accept Power's Roofing and Sheet Metal proposal, the town of Madawaska to provide their own trucks, and to go ahead and buy the materials needed before prices increase. Laurie Gagnon seconds the motion. All board members are in favor and motion carries.

Article 9 To Consider the Terms of Sale for Restaurant Equipment of the Former Orchids Restaurant, Assets Held by the Town of Madawaska UDAG Program.

6:22 P.M. Manon Raymond motions for discussion. Laurie Gagnon seconds the motion.

Fire Department, Rec Department, and Public Works crews removed the restaurant equipment from the former Orchids Restaurant building, due to the building being sold. This equipment was part of the UDAG program. The equipment has been cleaned and laid out at the Multi-Purpose Center ready to be sold. A bid sheet process would be used and open to the public. Minimum bid would be set at a 30% depreciation. Monies from this sale would go back to the UDAG fund. If other departments have items, they would like to sell that money could go back to their department.

Motion: To give authorization to move ahead with a sale, establish a pricing of depreciation of 30%, have bid sheets ready, and advertise before sale begins. All board members are in favor and motion carries.

Article 10 To Consider the Public Works Department Bids for the Town's 2021-2022 Roads & Streets Paving Project.



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3 bids came were received for the 2021-2022 Roads & Streets Paving Project. Bids were advertised in the local paper, 4 companies were emailed at the same time with a read / deliver receipt attached.

Soderberg Construction	\$86.35 / ton
Northeast Paving	\$93.90 / ton
Trombley Industries	\$106.35 / ton

7:05 P.M. Jason Boucher motions to award the 2021-2022 Road & Streets Paving Project to Soderberg Construction. Laurie Gagnon seconds the motion. All board members are in favor and motion carries.

Article 11 To Consider Board Budget Meeting Dates for the FY22 Town of Madawaska Budget.

7:09 P.M. Jason Boucher motions to discuss board budget meeting dates for the FY22 Town of Madawaska budget. Manon Raymond seconds the motion to discuss.

Discussion took place how to approach budget meetings. It was decided to have 3 budget meetings with the Finance Committee and present the whole budget at once in the packet. Meeting dates were set for: March 17, March 23, and March 30 to start at 5:00 PM.

Article 12 To Consider an Appointment for a Vacancy on the Finance Committee.

Finance Committee has 1 vacancy seat currently, which the board of selectmen can appoint a member. Names that were given were Jessica Blalock and Gary Dufour.

7:15 P.M. Jason Boucher motions to appoint Gary Dufour as Finance Committee member. Daniel Daigle seconds the motion. 3 board members are in favor (Jason Boucher, Daniel Daigle, and Manon Raymond), 2 oppose (Doug Cyr and Laurie Gagnon). Motion carries.

Article 13 To Consider a Request for Proposals for Financial Auditing Services.

Town of Madawaska is looking to go out to bid for annual independent financial auditing services for 3 years.

7:17 P.M. Laurie Gagnon motions to approve the proposed request for Proposals for Annual Independent Financial Auditing Services as presented. Jason Boucher seconds the motion. All board members are in favor and motion carries.

Other Business:

Daniel Daigle would like to discuss about the Business Venture that was started in executive session. Can this be discussed publicly? If it started in executive session it should finish in executive session.

7:26 P.M. Daniel Daigle motions to table the demonstration of the new Town App until touching base with the town attorney to protect the town from any legal reification due to this being outside of executive session. No second. Motion Failed.



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- Demonstration of the new Town App by Simple Computers 101.

The intension is to demonstrate the features of the App, introduce the app and awaits final approval. The app will have features that provides modules for each department to be able to provide notifications to the public.

- Submit a tip - not to be used for crime tips (non-emergency)
- Communication is not a back and forth based- public will not see tips/comments
- The app will only be used for Town Business (use policy to be drafted at a later time)
- Business feature – Business is responsible for their own business and have to be a Madawaska Business.

Daniel Daigle opposes the app, due to the aging population, it is money not well spent for the little of return.

8:00 P.M. Manon Raymond motions to approve the Town App. Laurie Gagnon seconds the motion. 4 board members are in favor, 1 (Daniel Daigle opposes). Motion Carries.

Adjournment

8:18 P.M. Laurie Gagnon motions to adjourn. Manon Raymond seconds the motion. All board members are in favor, Daniel Daigle did not vote. Motion carries.