



TOWN OF MADAWASKA  
328 St. Thomas Street Suite 101, Madawaska, Maine 04756  
207-728-6351

**Madawaska Board of Selectmen Meeting Minutes**  
**Madawaska High School Library**  
**November 12, 2020 at 5:30 pm**

**SELECTMEN PRESENT:** Doug Cyr, Laurie Gagnon, Jason Boucher, Daniel Daigle, and Manon Raymond

**TOWN MANAGER:** Gary M. Picard

**RECORDING SECRETARY:** Nathalie Morneault

**OTHERS PRESENT:** Jim Soucy, Eric Cyr, Paul Lausier, Donna Leonard, Gerald Ouellette, Bert Lachance, Ross Dubois, Wallace Talbot, Caryl Albert

**Chairman Doug Cyr calls the meeting to order at 5:30 p.m. and established a quorum with Selectmen Laurie Gagnon, Jason Boucher, Daniel Daigle, and Manon Raymond.**

**Article 1** Pledge of Allegiance.

**Article 2** Public Participation.

Daniel Daigle had a few things for discussion.

1. Made aware the Board of Selectmen are not going into executive sessions properly according to the letter of the law. You cannot read the statute number but there are certain criteria that allow the board to go into executive session. By law you need to make it public exactly what will be discussed, the nature not the details.
2. Letter received from a citizen to be brought to the board and will need to be discussed in executive session at a later date. The individual would like to know the date that the Town Manager Contract was signed, How many selectmen signed the contract, Names of the Selectmen that signed the contract, any deliberation when the contract was signed, if the contract was run by the town attorney before it was signed, verification of the validity and legality of the contract.

*All the information is public information and can be asked as a public information request. Mr. Daigle can bring this topic/letter to the chairman or the town manager and the information can be given to him.*

Paul Lausier stated by next spring the areas need taring. K-Mart Parking lot being the worst area.

Wallace Talbot made a statement about posting signs illegally is against the state law. Signs are being posted at night for the past 2 ½ years. When will the Town of Madawaska remove the signs? Mr. Talbot is referring to the ATV signs. Who gave the authority to put the signs? The signs all over the length of the roads.

Albert Lachance would like to recognize the volunteers that decorated at the main street parks/farmers market, they did a very good job.



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**Article 3** To Consider the 2020-2021 Tax Commitment.

Presented to the board was a Municipal Tax rate calculation form, Mil rate scenarios, a correspondence from the town's auditor regarding where the town's undesignated fund balance should be, and also provided was a copy of the Town of Madawaska undesignated Fund balance policy. The Town should have 30-90 days operating cash. Currently, the undesignated fund balance is approximately 100,000. There are 3 ways to grow an undesignated fund; collect more revenue than projected, spend less than budgeted, and remaining overlay goes back into the undesignated fund. Last year's tax mil rate was 23.2.

**5:57 P.M.** Jason Boucher motions to set the 2020 tax commitment as of Monday November 16 to 22.85. Manon Raymond seconds the motion. 4 board members are in favor and Daniel Daigle opposes. Motion carries.

**Article 4** To Consider the Town's Compliance of Governor Mills Executive Order 16 FY 20/21.

Most recent executive order from the governor mandates mask and social distancing since the raise on increase cases. Public buildings are currently posted with mask required signs. Employees should try to minimize exposure like traveling and visits from away. Every employee must wear a mask when interacting with the public and other employees. No mileage restrictions at this time for staff.

- As for Law Enforcement, it is up to the businesses to refuse service and make accommodations for customer. If the police department must respond they can be served a disorderly conduct or criminal trespass if they do not want to leave.
- Ambulance Department will be getting 40 test kits available only for Fire, EMS, and Police Department only. Should anyone get in contact, they can only test once they become ill. If they test positive, they then can go to Fort Kent Hospital for another test.

*No motion was made.*

**Article 5** Other Business.

- To Consider an Appointment for a Vacancy on the Planning Board.

**6:20 P.M.** Jason Boucher motions to appoint Mark J Madore to the Planning Board for the term expiring in June 2021. Manon Raymond seconds the motion. All board members are in favor and motion carries.

*There are 2 more seats and alternate positions open at this time.*

- To Open and Consider Bids for the Town Owned Property in Frenchville.

1 bid was received on October 30 at 1:55 pm at the Town Office. The bid was from Ed Pelletier and Sons from Madawaska Maine. The 10% deposit \$4655.15. Their bid was \$46,551.51 signed by President Philip Sirois.



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**6:22 P.M.** Jason Boucher motions to accept the bid of \$46,551.51 with a deposit of \$4,655.15 from the Ed Pelletier and Sons Company. Manon Raymond seconds the motion. All board members are in favor and motion carries.

One Other Item of concern was brought up to the Board of Selectmen by Chairman Douglas Cyr. The concern is in regard to one of the board members Daniel Daigle. The issues of concerns are:

1. Persists on putting out misleading information to the public.
2. No regards to the employees of the town, your employees.
3. Not inform himself of the towns business or current affairs.
4. Choose to serve a handful of people not what you took an oath to do as a selectman.

ICMA Code of Ethics and comments regarding the Town Manager papers were passed out to other board members. #7 of the ICMA Code of Ethics states, "Refrain from all political activities which undermine public confidence in professional administrators. Refrain from participation in the election of the members of the employing legislative body."

Another item which came from MTCMA. The letter was read out loud to the public.

Each board member and Town Manger took their turns expressing their opinions.

**6:57 P.M.** Jason Boucher motions to table the letter of resignation from board member Daniel Daigle, to give him time to think it over. Manon Raymond seconds the motion. All board members are in favor and motion carries.

The board would like to see an agenda item for Board Member Updates to be discussed.

#### **Adjournment**

**7:00 P.M.** Laurie Gagnon motions to adjourn. Jason Boucher seconds the motion. All board members are in favor and motion carries.