



**TOWN OF MADAWASKA**  
328 St. Thomas Street Suite 101, Madawaska, Maine 04756  
207-728-6351

**Madawaska Board of Selectmen Meeting Minutes**  
**Madawaska High School Library**  
**November 24, 2020 at 5:30 pm**

**SELECTMEN PRESENT:** Doug Cyr, Laurie Gagnon, Jason Boucher, Daniel Daigle, and Manon Raymond

**TOWN MANAGER:** Gary M. Picard

**RECORDING SECRETARY:** Nathalie Morneau

**OTHERS PRESENT:** Paul Lausier, Albert Lachance, Jim Soucy, Gerald Ouellette, Ross Dubois, Caryl Albert, Kim and Scott Levesque.

**Chairman Doug Cyr calls the meeting to order at 5:30 p.m. and established a quorum with Selectmen Laurie Gagnon, Jason Boucher, Daniel Daigle, and Manon Raymond.**

- **Pledge of Allegiance.**
- **Public Participation.**

This portion of the meeting is to allow the public to inform the Board regarding their concerns. The Public will be given 10 minutes to bring concerns that they may have to the Board. Additional time may be allowed if it is obvious 10 minutes is not enough time to address all concerns. Each participant will address the Board and no discussion will ensue between Board members and participants. Please be advised that individuals addressing concerns will be placed on the Board's next regular meeting agenda unless the issue addressed is one of an emergency nature. The Chairperson or Acting Chairperson will use his/her discretion as to whether action on any particular issue should be taken at this meeting. Items regarding personnel issues or town employees cannot be discussed in open session.

Paul Lausier would like someone to look into a bowling alley.

**ARTICLES OF BUSINESS**

**Article 1** To Consider the Board Meeting Minutes of October 27 and November 12, 2020.

**5:32 P.M.** **Manon Raymond motions to approve the Board of Selectmen Meeting minutes of October 27 and November 12, 2020 as presented. Jason Boucher seconds the motion. All board members are in favor and motion carries.**

**Article 2** To Consider the Treasurer's Warrant's

**5:35 P.M.** **Laurie Gagnon motions to accept the Treasurer's Warrant's as presented. Jason Boucher seconds the motion. All board members are in favor and motion carries.**

*Article Taken Out of Order*

**Article 9** Other Business, Board Member Updates.

Daniel Daigle had a question pertaining to the Board of Selectmen Bylaws. Daniel Daigle read from the Bylaws:



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“Stipend Payment Schedule: The stipend will be made to the Chairperson and Select people in two (2) installments. The first installment will be 50% of the full stipend amount paid in the month of December. The second installment will be the remaining 50% of the stipend amount paid in the month of June. Stipends will be prorated based upon attendance of the scheduled meetings.

**NOTE: Select people must notify the Town Manger if they will be absent from a meeting. An absence may be excused by the Chairperson when it is due to an unforeseen medical or family emergency. When a member is absent for more than one (1) consecutive meeting, the majority of the Board shall determine if it shall be classified as an excused absence. ”**

Dan Daigle would like to know if he was excused from the Annual Town meeting in September due to a scheduled Moose hunt. – Excused

Another question Mr. Daigle would like to discuss is the proper procedure to go into executive session and about minutes being taken during executive session. Request to put on the next agenda.

Laurie Gagnon would like to see a review of the bylaws as an article for a meeting.

**Article 9** Other Business, Board Member Updates.

According to the MMA manual, resignations; a resignation is not effective until acted upon by the board members. Daniel Daigle apologized for his reactions and rescinds his letter of resignation effective November 24, 2020.

*The other 2 Other Business will be taken at the end of the meeting.*

- To Consider a Municipal Quitclaim Deed for the Real Estate Account #2725.
- To Consider an Appointment for a Vacancy on the Planning Board.

**Article 3** ~~To Consider a Letter of Resignation from a Board of Selectmen.~~

**Article 4** To Consider Concerns by Wallace Talbot Regarding; Insurance, Town Lawyers, ATV Access, and the Police Department’s response to Speeding Complaints.

**5:50 P.M.** **Laurie Gagnon motions to table this article until Mr. Wallace Talbot can be present. Jason Boucher seconds the motion. All board members are in favor and motion carries.**

**Article 5** To Consider the Sale of a Tax Acquired Property.

Tax acquired property is located on Fournier Road, Map 29, Lot 3. A letter was mailed to the previous owner offering the owner to redeem the property with full payment of taxes. There was no response. Therefore, the Town Manger recommends going out to bid, and when setting a minimum bid to make the taxes whole.

**5:55 P.M.** **Jason Boucher motions to set the minimum bid for the tax acquired property at \$3,400. Daniel Daigle seconds the motion. All board members are in favor and motion carries.**

**Article 6** To Consider a Survey Proposal by Northern Maine Surveyors.

The survey proposal by Northern Maine Surveyors is to clarify where the pins and ownership is where the designated access trail would be on the undeveloped town way.



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**6:00 P.M.**      **Laurie Gagnon motions to accept the survey proposal by the Northern Maine Surveyors as presented. Jason Boucher seconds the motion. All board members are in favor and motion carries.**

**Article 7**      To Consider a Liquor License Renewal for the American Legion.

As part of the Liquor License renewal application, The American Legion submit a request to waive the public hearing due to there have not been any serious law enforcement incidents since the last licensing period.

**6:08 P.M.**      **Jason Boucher motions to accept the liquor license renewal for the American Legion and waive the public hearing. Manon Raymond seconds the motion. All board members are in favor and motion carries.**

**Article 8**      Manager's Report.

MDOT International Bridge Project

- Site Tours were given to the 3 General contractors. Bid solicitation will begin late November to Mid-December.

2020 Real Estate and Personal Property Taxes

- Taxes were committed on November 16, 2020. Tax Bill file was submitted to the company that prints and mails bills.

Blue Sky Building Demo Project

- Demo and Removal of the building is scheduled for November 30, 2020. It will take 1 week; the company will load debris in trucks on Main Street. Main Street will be closed from 10<sup>th</sup> Ave to 12<sup>th</sup> Ave and a detour route has been selected from 7am to 4 pm.

Public Works Garage Heating System / Bus Bay

- Replacement of the heating unit in the bus bay of public works garage is scheduled for 1<sup>st</sup> week of December. Spray insulation was looked into and it was determined it was quite expensive and would require dismantling of wall shelves. The school has offered to pay for the replacement of the last overhead door in the bus bay, which is the last door on the public works building scheduled to be replaced.

**Article 9**      Other Business, Board Member Updates.

- To Consider a Municipal Quitclaim Deed for the Real Estate Account #2725.

Real Estate Account 2725 is tax acquired. The previous owner would like to redeem the property.

**6:15 P.M.**      **Manon Raymond motions to approve the municipal quitclaim deed for the real estate account 2275, to the prior owner when all taxes and sewer lien are paid. Town Manager Gary Picard**



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**has authorization to release. Jason Boucher seconds the motion. All board members are in favor and motion carries.**

- To Consider an Appointment for a Vacancy on the Planning Board.

**6:17 P.M. Manon Raymond motions to accept Chris Michaud as a member on the Planning board for the term expiring June 2021. Jason Boucher seconds the motion. All board members are in favor and motion carries.**

Doug Cyr would like to set up a meeting with the School Board as soon as possible. Also, would like to see an article to discuss the direction of the chamber.

Laurie Gagnon would like to see every member having a By-Law sign off sheet.

Next Board of Selectmen Meeting: December 15, 2020 at 5:30 pm.

**Adjournment**

**Laurie Gagnon motions to adjourn at 6:20 P.M. Manon Raymond seconds the motion. All board members are in favor and motion carries.**