



TOWN OF MADAWASKA
328 St. Thomas Street Suite 101, Madawaska, Maine 04756
207-728-6351

Madawaska Board of Selectmen Meeting Minutes
Madawaska Town Office Board Chambers
October 5, 2021 at 5:30 pm

MEMBERS PRESENT: Richard J. Dionne, Christopher Braley, Manon Raymond, Doug Cyr

Members Absent: Jason Boucher due to work

TOWN MANAGER: Gary M. Picard

RECORDING SECRETARY: Nathalie Morneault

OTHERS PRESENT: Jason Houston, Kevin Dube, Caryl Albert, Mark Madore, Denise Duperre, Jim Soucy, Bert Lachance, Gary Dufour

Board of Selectmen Chairman Richard Dionne calls the meeting to order at 5:30 p.m. and established a quorum with Chris Braley, Manon Raymond, and Doug Cyr.

- **Pledge of Allegiance.**
- **Public Participation.**

This portion of the meeting is to allow the public to inform the Board regarding their concerns. Public Participation is limited to ten minutes, of which two minutes will be allotted individually. Please be advised that individuals addressing concerns will be placed on the Board's next regular meeting agenda unless the issue addressed is one of an emergency nature. The Chairperson or Acting Chairperson will use his/her discretion as to whether action on any particular issue should be taken at this meeting. Items regarding personnel issues or town employees cannot be discussed in open session.

No Public Participation at this time.

ARTICLES OF BOARD OF SELECTMEN OF BUSINESS

Article 1 To Consider Other Business and Adjustments to the Agenda.

A new item was presented to the board for discussion. By consensus, this will be discussed as Article 12.

Article 2 To Consider the Board Meeting Minutes of September 13, 2021.

5:31 P.M. **Christopher Braley motions to approve the board meeting minutes of September 13, 2021, as presented. Doug Cyr seconds the motion. All board members are in favor and motion carries.**

Article 3 To Consider County of Aroostook Hazard Mitigation Plan for Madawaska.

Fire Chief Jim Soucy spoke regarding Aroostook Hazard Mitigation Plan for Madawaska. This is a program that Madawaska has not been involved with until this year. This is a program that works with FEMA and Darren Woods that receives money to help when towns experience emergency situations like washed away roads.

5:33 P.M. **Christopher Braley motions to adopt the County of Aroostook Hazard Mitigation Plan for Madawaska as presented. Douglas Cyr seconds the motion. All board members are in favor and motion carries.**

Article 4 To Consider a Notice of Violation Issued to Richard Cayer at 54 Chapel Road, in the Shoreland Zone.



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Code Enforcement Officer is obligated to notify the Board of Selectmen when a Notice of Violation has been issued. Denise Duperre did follow up to see if the camper has been removed and it has been. The gravel that was brought in is still an issue. The request has been met to remove the camper.
No Motion is needed.

Article 5 To Consider a Proposal for the Ambulance Dept. for a Renewal Service Plan for Ambulance LifePak Monitors.

A quote for the service plan for the 2 monitors were presented to the board members. Total for both service plans was \$11,232. With a 15% discount came out to \$9,547.20, this would be 4 annual payments of \$2,386.80.

5:38 P.M. **Christopher Braley motions to approve the renewal service plan for the Ambulance LifePak Monitors for \$9,547.20 as presented. Douglas Cyr seconds the motion. All board members are in favor and motion carries.**

Article 6 To Consider a Contract Amendment for the Purpose of Correcting a Clerical Error, for the Police Union Local 608.

An amendment was presented for the Police Union Local 608, due to a clerical error a 2% scale instead of 3% scale was copied into the final draft. This did not reflect their budget because the money was already budgeted with the correct 3% scale.

5:40 P.M. **Douglas Cyr motions to approve the contract amendment for the purpose of correcting the clerical error for the Police Union Local 608. Christopher Braley seconds the motion. All board members are in favor and motion carries.**

Article 7 To Consider an Officer Copier Lease & Maintenance Agreement with Levesque Office Supply.

Levesque Office Supply has prepared a proposal for an upgrade of the Office Copier lease. Current proposal has a savings of \$86.46 per month. The agreement would be for 5 years.

5:45 P.M. **Christopher Braley motions to approve the office copier lease & maintenance agreement with Levesque Office Supply. Douglas Cyr seconds the motion. All board members are in favor and motion carries.**

Article 8 To Consider a request from the Pollution Control Dept. to Purchase 2 Spare Forced Main Pump Station Pumps.

Pollution Control Director, Mark Madore is requesting 2 spare pumps for their Pump Stations in the event of a failure. It is currently 16 weeks before a new pump can arrive. As for the pump that was sent out for repairs, it took a little over a month to get repaired due to parts.

5:53 P.M. **Christopher Braley motions to approve the purchase of 2 spare forced main pump station pumps for \$36,237.57 to come out of the Pollution Control Undesignated Fund Balance Account. Douglas Cyr seconds the motion. All board members are in favor and motion carries.**

Article 9 To Consider a Request for the Sewer Department Sewer Line Upgrade Project for Draw for the Sewer Dept. Reserves to Finalize a Sewer Line Slip-line Project on St. Thomas Street.

Money remains in the sewer upgrade project. In order to close out this project the money needs to be spent. A



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problem area would be to slip line from 7th Ave going under the Inn of Acadia and St Thomas Street. A request of bids was submitted and came back at \$50,000. The town portion to cover this project would come out of Undesignated Sewer reserve for \$17,000 and that would close out the project.

6:00 P.M. Christopher Braley motions to approve the Sewer Slip-Line Project for the upgrade of St Thomas Street in the amount of \$17,000 from the Undesignated Sewer Fund Reserve. Douglas Cyr seconds the motion. All board members are in favor and motion carries.

Article 10 To Consider a Liquor License Renewal Application for Big Rick's Burgers & Wings, LLC at 284 Main Street.

A request to waive a hearing was submitted for the renewal. There have been no issues with law enforcement.

6:02 P.M. Christopher Braley motions to approve the Liquor License Renewal Application for Big Rick's Burgers and Wings, LLC at 284 Main Street. Douglas Cyr seconds the motion. All board members are in favor and motion carries.

Article 11 To Consider B.Y.O.B Permit Applications for the Knights of Columbus @ 172 Fox Street for Dates: 10/18/2021, 11/1/2021, 11/15/2021, 12/06/2021, 01/03/2022, 02/07/2022, 02/21/2022, 03/07/2022, 03/21/2022, 04/04/2022, 04/18/2022, 05/02/2022.

6:07 P.M. Douglas Cyr motions to approve all B.Y.O.B Permit application for the Knights of Columbus as presented. Christopher Braley seconds the motion. All board members are in favor and motion carries.

Article 12 To Consider a Quit Claim Deed for Real Estate Account #817, for a Foreclosed Sewer Lien Account #43.

Sewer account will be made whole by the bank. A Quit Claim Deed is ready to be signed for the property to be Released back to the property owner.

6:08 P.M. Christopher Braley motions to approve the Quit Claim Deed for real estate account #817, for a foreclosed sewer lien account #43 as presented. Douglas Cyr seconds the motion. All Board members are in favor and motion carries.

Next Board Meeting: October 12 at 5:30 PM

Adjournment

6:10 P.M. Douglas Cyr motions to adjourn. Christopher Braley seconds the motion. All board members are in favor and motion carries.