



TOWN OF MADAWASKA
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Madawaska Board of Selectmen Meeting Minutes
Monday July 17, 2017 at 4:45 PM
Madawaska Town Office Council Chambers

SELECTMEN PRESENT: Brian Thibeault; Chairman, Donald Chasse, Alan Nash-Pelletier, Denise Duperre, Brenda Theriault

TOWN MANAGER: Gary M. Picard

RECORDING SECRETARY: Amy Ouellette

OTHER PRESENT: Dana Gendreau, Benjamin Lopez, Gerald Ouellette, Gary Dufour, Kevin Dube

Chairman Thibeault calls the meeting to order at 4:45p.m. and establish a quorum with Selectmen Donald Chasse, Alan Nash-Pelletier, Denise Duperre, and Brenda Theriault.

Article 1 To consider the meeting minutes of May 22, 2017, May 27, 2017, June 7, 2017, & June 26, 2017.

4:46p.m. Donald Chasse motions to approve the minutes of May 22, 2017, May 27, 2017, June 7, 2017, & June 26, 2017. Denise Duperre seconds the motion. Brenda Theriault abstained. Other 3 board members present are in favor and the motion carries.

(Alan Nash-Pelletier joined the quorum at 4:49p.m.)

Article 2 To consider the 2017-2018 Board Appointments for:

- Board Chair
4:48p.m. Donald Chasse makes a motion to appoint Brian Thibeault as Chairman of the Board; Denise Duperre seconds the motion. All Board members are in favor and the motion carries.
- Board Vice Chair
4:49p.m. Denise Duperre makes a motion to appoint Donald Chasse as Vice Chair of the Board; Brenda Theriault seconds the motion. All Board members are in favor and the motion carries.
- Valley Recycling Inc. (VRF)

4:50p.m. Donald Chasse makes a motion to appoint Brenda Theriault as Voting Member of the VRF Board; Denise Duperre seconds the motion. All Board members are in favor and the motion carries.

4:54p.m. Donald Chasse makes a motion to appoint Alan Nash-Pelletier as Alternate on the VRF Board; Denise Duperre seconds the motion. All Board members are in favor and the motion carries.

- NARAA (airport)

4:50p.m. Brenda Theriault makes a motion to appoint Denise Duperre as member of the NARAA Board; Alan Nash-Pelletier seconds the motion. All Board members are in favor and the motion carries.

4:56p.m. Donald Chasse makes a motion to appoint Suzie Paradis as an Alternate of the NARAA Board; Brenda Theriault seconds the motion. All Board members are in favor and the motion carries.

- Finance Committee

4:51p.m. Denise Duperre makes a motion to appoint Donald Chasse as Finance Committee Member; Brenda Theriault seconds the motion. All Board members are in favor and the motion carries.

- NMDC General assembly

4:52p.m. Donald Chasse makes a motion to appoint Gary Picard as member of the NMDC Board; Denise Duperre seconds the motion. All Board members are in favor and the motion carries.

4:52p.m. Donald Chasse makes a motion to appoint Suzie Paradis as member of the NMDC Board; Denise Duperre seconds the motion. All Board members are in favor and the motion carries.

Article 3 To consider (2) three- year term appointments to the Board of Appeals for Mark L. Cyr, and Paul F. Lavoie.

4:57p.m. Denise Duperre makes a motion to appoint Mark L. Cyr as Member of the Board of Appeals; Brenda Theriault seconds the motion. All Board members are in favor and the motion carries.

4:57p.m. Denise Duperre makes a motion to appoint Paul F. Lavoie as Member of the Board of Appeals; Brenda Theriault seconds the motion. All Board members are in favor and the motion carries.

Article 4 To consider (1) three- year term appointments to the Planning Board for Michael Morin.

4:58p.m. Denise Duperre makes a motion to appoint Michael Morin as Member of the Planning Board; Brenda Theriault seconds the motion. All Board members are in favor and the motion carries.

Article 5 To consider the Treasurer Warrant(s).

4:58p.m. Brenda Theriault motions to approve the Treasurer Warrant as presented; Donald Chasse seconds the motion. All Board members are in favor and the motion carries.

Article 6 To consider a period of public participation.

A resident expressed a few concerns to the Board:

- * Winter Street berm that has become an issue over the past 4-5 years.**
- * There are no signs to advertise the Public Campground next to the boat landing; it would be nice to have signs for the public.**
- * The town sign should be updated weekly to avoid having expired activities advertised for long periods of time. Keep the sign current.**

Article 7 To consider adjustments to the agenda.

The Board chose to move Article 15. Article 15 is no longer an executive session.

OUT OF ORDER

Article 15 To Consider (2) UDAG Marketing Grant Applications.

My Brothaz Tattoo (Tattoo/Piercing) Benjamin Lopez is requesting a Marketing Grant for business advertising. He is currently utilizing social media, but would like to expand his advertising. Mr. Lopez would like to have YouTube tutorials regarding the art of tattooing and piercing along with local radio station advertising.

5:07p.m. Brenda Theriault motioned to give a UDAG Marketing Grant to My Brothaz Tattoo. Denise Duperre seconded the motion. All are in favor. Motion carried.

The Board tabled the other UDAG Grant request due to no one being present on the meeting to speak on behalf of their request. Tabled until further notice.

Article 8 To consider twelve (12) Catering Permit Applications by the County Connection for; (5) for Music in the Park, (4) for the Acadian Festival, (1) for the Fireman's Muster, (1) for the Morin Wedding, and (1) for the Labor Day Beach Bash.

5:09p.m. Denise Duperre motioned to approve the whole lot of Catering Permit Requests from the County Connection. Alan Nash-Pelletier seconds the motion. All are in favor and the motion carries.

Article 9 To consider a Board action requesting MDOT to remove the stop sign and replace the Yield Sign at the Mill St. & Main St. intersection.

5:19p.m. Donald Chasse motioned to see if we can get a yield sign to replace the stop sign at the Mill St. & Main St. Intersection and also gives permission for the Chairman of the Board and the Town Manager to make the request and sign off any documents related to this procedure. Denise Duperre seconds the motion. All are in favor and the motion carries.

Article 10 To consider final Board approval of the Revised EBT Policy.

5:21p.m. **Donald Chasse motioned to amend the EBT Policy adopted at the 6/26/17 meeting and approve the current revised policy extending the carryover of EBT time from 64 to 80 hours. Denise Duperre seconds the motion. All are in favor and the motion carries.**

Article 11 To consider the acceptance of a Laptop Computer donation from the Madawaska School Department to the Ambulance Department.

5:22p.m. **Denise Duperre motioned to accept the donation of a laptop from the Madawaska School Department to the Ambulance Department. Alan Nash-Pelletier seconds the motion. All are in favor and the motion carries.**

Article 12 To consider a Membership to the Maine Development Foundation.

5:25p.m. **Denise Duperre motioned to pay membership to the Maine Development Foundation. Brenda Theriault seconds the motion. All are in favor and the motion carries.**

Article 13 To consider changes to the Undesignated Funds Policy.

There was no action taken on Article 13.

Article 14 To consider projects utilizing undesignated funds.

Dana Gendreau reviewed the new items added or amounts raised that are on the current capital list brought forward to the Board for approval.

- Gendreau Road Culvert was brought from \$50,000-\$70,000
- Public Works Loader (5 year LEASE)– The company would take our loader on trade-in as the first year lease payment, then subsequent payments would need to be budgeted annually.
- Bobcat Sidewalk Machine (3 year LEASE) - First year payment to come out of Capital Project Allocation Funds.

5:53p.m. **Donald Chasse motioned to allocate the money for the culvert, allocate the money for the 1st year for the Public Works Loader lease, allocate the money for the Bobcat Lease option. Brenda Theriault seconds the motion. All are in favor and the motion carries.**

It was recommended that Gary Picard, Dana Gendreau and the Department Heads meet to go over the remaining Capital Project Allocation list to see where to apply the remaining funds. Brian Thibeault also recommended that they discuss a plan to address the Birch Point tennis court dip where the water collects before it becomes too expensive to repair.

Article 16 To consider discussion regarding UDAG program Funds. Executive session recommended pursuant to Title 1 § 405 (405 (6) (C).

Denise Duperre motioned to enter Executive session at **6:02p.m.**; Alan Nash-Pelletier seconds the motion. All Board members are in favor and the motion carries.

Denise Duperre motions to exit Executive session at **7:18p.m.**; Brenda Theriault seconds the motion. All Board members are in favor and the motion carries.

Post-executive action:

- Denise Duperre motions to use UDAG to fund the Madawaska Grand Plan contract ending June 30, 2017. Motion 2nd by Brenda Theriault. All in favor. Motion carried.
- Brenda Theriault motions to transfer \$30,000 from TIF District loan fund to fund UDAG loan activities. Motion 2nd by Alan Nash-Pelletier. All in favor. Motion carried.
- Alan Nash-Pelletier motions to fund the Madawaska Grand Plan from TIF District "Marketing & Promotion" starting in fiscal year '17-'18. Motion 2nd by Denise Duperre. All in favor. Motion carried.
- Denise Duperre motions to freeze any new UDAG Disbursements moving forward and to be reviewed January 2018. Brenda Theriault seconds the motion. All in favor. Motion carried.

Article 17 To consider employment objectives & recommendations for the Town Manager, executive session recommended pursuant to Title 1§ 405 (6) (A).

Denise Duperre motions to enter into Executive session at **7:31p.m.**; Brenda Theriault seconds the motion. All Board members are in favor and the motion carries.

Brenda Theriault motions to exit Executive session at **8:18p.m.**; Alan Nash-Pelletier seconds the motion. All Board members are in favor and the motion carries.

No post executive action was taken.

ADJOURNMENT

Denise Duperre motions to adjourn at **8:19p.m.**; Brenda Theriault seconds the motion. All Board members are in favor and the motion carries.

NEXT BOARD OF SELECTMEN MEETING: AUGUST 21, 2017 AT 4:45P.M.