

**Madawaska Board of Selectmen Meeting Minutes**  
**Monday April 3, 2017**  
**5:15 PM**  
**Madawaska Town Office Council Chambers**

**Public Hearing Notice**

Chairman, Brian Thibeault, calls the hearing to at 5:15 p.m..

A Public Hearing will be held at 5:15 pm for the purpose of hearing comments from the public regarding the proposed **Ordinance for the Creation, Authority and Duties of a Madawaska Town Council**. Copy of the proposed ordinance is attached hereto and copies are also available from the Town Clerk.

Town Manager, Ryan D. Pelletier, suggests to the Board of Selectmen that they withdraw the proposed Ordinance and look into the creation of a Municipal Charter Commission.

The Public Hearing was brought to a close at 5:20 p.m..

**SELECTMEN PRESENT:** Brian Thibeault; Chairman, Donald Chasse, Chad Carter, Denise Duperre

**TOWN MANAGER:** Ryan D. Pelletier

**RECORDING SECRETARY:** Sarah Pelletier

**OTHERS PRESENT:** Suzie Paradis, Brent Bridges, Amy Ouellette, Mark Madore, Derrick Hebert, Paul Cyr, Kevin Deschaine, Thomas Schneck, Richard and Ann Cayer

**Chairman Thibeault calls the meeting to order at 5:20 p.m. and establishes a quorum with Selectmen Chad Carter, Denise Duperre and Donald Chasse.**

**Article 1        To consider the meeting minutes of March 6, 2017.**

**Time 5:21 p.m.**

**Chad Carter motions to approve the March 6, 2017 Minutes after the change in wording to Article 8; Donald Chasse seconds the motion. All Board members are in favor and the motion carries.**

**Article 2        To consider the Treasurer Warrant(s).**

**Time 5:22 p.m.**

**Denise Duperre motions to approve the Treasurer Warrant; Chad Carter seconds the motion. All Board members are in favor and the motion carries.**

**Article 3 To consider a period of public participation.**

There is no public participation at this time.

**Article 4 To consider adjustments to the agenda.**

Article 10, **Other Business**, will be taken out of order and will be addressed before Article 5.

## **OUT OF ORDER**

**Article 10 To consider any other business before the Board of Selectmen.**

Town Manager, Ryan D. Pelletier, offers the Board to consider withdrawing the proposed Ordinance, *for the Creation, Authority and Duties of the Madawaska Town Council*.

Time 5:24 p.m.

**Donald Chasse motions to remove the proposed Ordinance *for the Creation, Authority and Duties of the Madawaska Town Council*, Denise Duperre seconds the motion. All Selectmen are in favor and the motion carries.**

Town Manager, Ryan D. Pelletier suggests that the Board consider discussion regarding the creation of a Municipal Charter Commission. Discussion was had considering the legal process in creating a Charter Commission.

Time 5:25 p.m.

**Donald Chasse motions to move forward and follow all rules and laws pertaining to creating a Charter Commission according to Title 30A, §2103; Denise Duperre seconds the motion. All Board members are in favor and the motion carries.**

**Article 5 To consider a presentation from Brent Bridges, Woodard & Curran regarding upgrades at the Madawaska Pollution Control Plant.**

Brent Bridges, with Woodard and Curran, presents to the Board of Selectmen the Final Stages of improvements and upgrades to the Town of Madawaska Wastewater Treatment Facility and Collection System. A Construction Cost Estimate and an estimated Project Schedule was presented to the Board.

**Article 6 To consider tax acquired property and discussion regarding disposal of said property.**

The Town Manager presented a list of properties that are in danger of foreclosure. This is the first notification to the Selectmen and the goal is to inform the Board on these properties and get direction on how they want to precede. Discussion took place on how this was addressed in the past.

**Chad Carter motions that the Town of Madawaska send a notice to the property owners giving them the option of establishing a payment plan within thirty days with the Town of Madawaska; Denise Duperre seconds the motion. All Board members are in favor and the motion carries.**

**Article 7** To consider the Certificate of Commitment of the 2016-2017 Sewer User Rates.

**Donald Chasse motions to accept the 2016-2017 Certificate of Commitment of Sewer User Rates; Chad Carter seconds the motion. All Board member are in favor and the motion carries.**

**Article 8** To consider a resignation of municipal employee.

Angela Higgins is resigning from the position of Human Resource Generalist; her last day is April 4, 2017. Sarah Pelletier is resigning from her position of Deputy Clerk and Administrative Assistant; her last day in the Town Office is April 28, 2017.

**Article 9** To consider 2017-18 Municipal Budget.

The Board reviewed the proposed budget and supported advancing it to the finance committee for further consideration.

#### **ADJOURNMENT**

**Denise Duperre motions to adjourn at 6:49 p.m.; Chad Carter seconds the motion. All Board members are in favor and the motion carries.**

#### **NEXT BOARD OF SELECTMEN MEETING:**

**May 1<sup>st</sup>, 5:15 p.m.**