Madawaska Board of Selectmen Meeting Minutes

Wednesday, September 14, 2016 - 6:30 PM

Madawaska Town Office Council Chambers

SELECTMEN PRESENT: Donald Chasse; Vice-Chairman, Vincent Frallicciardi, Chad Carter, Denise

Duperre

TOWN MANAGER: Ryan D. Pelletier

**RECORDING SECRETARY:** Sarah Pelletier

OTHERS PRESENT: Carroll Theriault, Ross Dubois, Jim Madore, Richard Cayer, Don Eno, Diane

Daigle, Jenn Daigle, Jessica Daigle, Jaidon Daigle, Logan Albert, Eric Morin, Kevin Dube, Tom Kent

Vice Chairman Donald Chasse called the meeting to order at 6:30p.m. and the following quorum was

established: Vincent Fralllicciardi, Chad Carter and Denise Duperre.

ARTICLE 1 To consider the meeting minutes of August 29, 2016.

> Vincent Frallicciardi motions to approve the August 29, 2016 Minutes; Denise Duperre seconds the motion with a few corrections indicated by Denise Duperre. All Board

members are in favor and the motion carries.

ARTICLE 2 To consider the Treasurer Warrant(s).

Vincent Frallicciardi motions to approve the Treasurer Warrant as presented; Chad

Carter seconds the motion. All Board members are in favor and the motion carries.

ARTICLE 3 To consider a period of public participation.

**ARTICLE 4** To consider adjustments to the agenda.

Town Manager, Ryan Pelletier, informs the Board that he has several items to present to the Board

under Other Business (Article 15). 1. Finance Committee Vacancy 2. Strategic Planning Committee for

School System 3. Interlocal Agreement with the Town of St. Agatha for a surplus air compressor 4.

Board of Appeals Appointment 5. Due Date for Sewer Bills 6. Recommitment of the 2015 Tax

Commitment 7. Commitment of the 2015 Sewer Rates 8. Determine the next meeting Date 9. Board

discussion regarding the Dangerous Building Hearing that had just taken place before this meeting.

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Article 15 will be adjusted to be addressed Out of Order before the Executive Session (Article 14).

ARTICLE 5 To consider a presentation of the Chief Louis Daigle Memorial Award by the Police Chief.

Logan Daigle is presented with the first ever Louis Daigle Good Citizens Award.

This award acknowledges citizens who have intervened with a crime-in-progress, assisted the Madawaska Police Department in apprehending an offender, played a major role in the successful outcome of a Police investigation or put themselves at personal risk by coming to an aid of a Police Officer or a fellow citizen in a dangerous situation and, in doing so, will have prevented injury, trauma or death.

ARTICLE 6 To consider a report from the Police Department Staffing Review Committee.

The Madawaska Police Department Review Committee Representatives, Jim Madore and Tom Kent, presented the Board a packet of various documents comprising of surveys, budget comparisons, lists of Schedules and Duties and various charts that they had compiled in the review of our local Police Department. They also made a list of nine Recommendations that they have brought to the Board of Selectman to review.

Chairman Brian Thibeault joins the Selectman at 6:55p.m.; he directs the Vice Chairman,

Donald Chasse, to continue running the meeting.

ARTICLE 7 To consider a request from the Police Department to expend from the Asset Forfeiture Fund to purchase a patrol vehicle.

Chad Carter motions to allow the Police Department to purchase a 2017 patrol vehicle; Vincent Frallicciardi seconds the motion. All Board members are in favor and the motion carries.

ARTICLE 8 To consider a request from Nelson Henry regarding tax acquired property located on Lake Shore Road.

Town Manager, Ryan D. Pelletier, recommends that the Town of Madawaska hold on to this property.

No further action by the Selectmen was taken in regards to this request.

ARTICLE 9 To consider the voting credentials for the MMA Annual Business Meeting.

Ryan D. Pelletier recommends that he be an alternate voting delegate to Dana Gendreau to the

Maine Municipal Association Business Meeting to be held on October 5, 2016.

Vincent Frallicciardi motions to approve the recommendation; Denise Duperre seconds the motion. All the Board members are in favor and the motion carries.

ARTICLE10 To consider a resignation from the Madawaska Ambulance Service.

Vincent Frallicciardi motions to approve the resignation of Kelly Cross from the Ambulance Department; Chad Carter seconds the motion. All Board members are in favor and the motion carries.

ARTICLE 11 To consider the General Assistance Ordinance Appendices for 2016-2017.

Vincent Frallicciardi motions to approve the GA Appendices as presented; Denise Duperre seconds the motion. All Board members are in favor and the motion carries.

The Town Manager, Ryan D. Pelletier, discusses the value of having a consultant take the responsibility of processing General Assistant Applications. He recommends that the Board consider using her for a three month span of time. The consultant would cost the Town of Madawaska \$2000.00 a year.

Vincent Frallicciardi motions to trying the consultant on a month to month basis with a review after three month to see if there has been any changes in the budget.

Denise Duperre seconds the motion. All Board members are in favor and the motion carries.

ARTICLE 12 To consider a Credit Card Use Policy for the Town of Madawaska.

Vincent Frallicciardi motions to adopt the Credit Card Use Policy for the Town of Madawaska; Denise Duperre seconds the motion. Al Board members are in favor and the motion carries.

ARTICLE 13 To consider a resignation from the Planning Board.

Vincent Frallicciardi motions to accept the letter of resignation from the Planning Board by Eric Morin; Denise Duperre seconds the motion. All Board members are in favor and the motion carries.

# **OUT OF ORDER:**

#### ARTICLE 15 To consider any other business before the Board of Selectmen.

## 1. Finance Committee Vacancy

Chad Carter motions to accept the resignation of Peter Clavette from the Finance Committee; Vincent Frallicciardi seconds the motion. All Board members are in favor and the motion carries.

## 2. Appointment to the Finance Committee

Vincent Frallicciardi motions to appoint David Morin to fill in the vacancy on the Finance Committee; Denise Duperre seconds the motion. All Board members are in favor and the motion carries.

Town Manager, Ryan D. Pelletier, states, for the record, that this appointment was granted by the bylaws adopted by the Town and this vacancy would be filled until the Town Meeting in June 2017.

## 3. Interlocal Agreement with the Town of St. Agatha for a surplus air compressor

Denise Duperre motions to accept the Inter-local agreement with the Town of St. Agatha for the use of an air compressor; Vincent Frallicciardi seconds the motion. All Board members are in favor and the motion carries.

## 4. Strategic Planning Committee for School System

Chad Carter motions to appoint Selectman, Denise Duperre, to serve on the Tri-District, Strategic Planning, Steering Committee; Vincent Frallicciardi seconds the motion. All Board members are in favor and the motion carries.

### 5. Board of Appeals Appointment

Vincent Frallicciardi motions to appoint Mike Morin to fill in the vacancy of an "Alternate" on the Board of Appeals; Chad Carter seconds the motion. All Board members are in favor and the motion carries.

### 6. Due Date for Sewer Bills

Vincent Frallicciardi motions to accept the Town Manager's recommended due date of March 15, 2017 for the Sewer bills; Chad Carter seconds the motion. All board members are in favor and the motion carries.

7. Recommitment of the 2015 Tax Commitment

Vincent Frallicciardi motions to Re- commit the 2015 Outstanding Taxes to the current Town Treasurer, Ryan D. Pelletier; Chad Carter seconds the motion. All Board members are in favor and the motion carries.

8. Commitment of the 2015 Sewer Rates

Vincent Frallicciardi motions to commit the 2015 sewer rates to the Town Treasurer, Ryan D. Pelletier; Chad Carter seconds the motion. All Board members are in favor and the motion carries.

9. Board discussion regarding the Dangerous Building Hearing that had just taken place before this meeting.

Vincent Frallicciardi makes a motion to approve the changes made to the Blue Sky Motel building, and to approve the clean-up of the place and remove the barricades; Denise Duperre seconds the motion. All Board members are in favor and the motion carries.

10. Determine the next meeting Date

NEXT MEETING DATE: October 24, 2016 @5:15p.m.

ARTICLE 14 To consider an executive session pursuant to Title 1 §405(6)(A) & Title 1 §405(6)(H).

- Town Manager Performance Evaluation
- > Code Enforcement discussion regarding an enforcement issue

Vincent Frallicciardi motions to move into Executive Session at 7:38p.m.; Chad Carter seconds the motion. All Board members are in favor and the motion carries.

No post-Executive action was taken.

**Adjournment**